

BOARD MEETING NOTICE AND AGENDA

**CULVER CITY UNIFIED SCHOOL DISTRICT
Regular Meeting of the Board of Education to
"Conduct the District's Business in Public"
CLOSED SESSION – 6:00 p.m.
OPEN SESSION – 7:00 p.m.**

**District Office Board Room
4034 Irving Place, Culver City, CA 90232**

May 8, 2012

Persons in the audience during the meeting of the Board of Education are asked not to talk during presentations or the meeting. If conversation with another person needs to take place, please do so outside the Board Room so as not to disrupt others or the meeting. *Please make sure your cell phone is turned off or silenced at this time.*

PRESENTATIONS AND PUBLIC COMMENTS

Persons wishing to address the Board on any item on the agenda will be granted three (3) minutes at the time the item appears on the agenda. In the case of a non-agenda item, persons are invited to comment under "Public Recognition." In the interest of time and order, presentations from the public are limited to three (3) minutes per person. The total time for non-agenda items shall not exceed twenty (20) minutes. Prior to addressing the Board, please complete a card (located on the table at the rear entrance) and give the card to the Superintendent's Executive Assistant. Persons addressing the Board are asked to do so from the podium. Please state your name, address, and organization before making your presentation.

1. CALL TO ORDER

The meeting was called to order by _____, at _____ p.m.

Roll Call – Board of Trustees

Karlo Silbiger, President
Katherine Paspalis, Esq. Vice President
Patricia Siever, Professor, Clerk
Laura Chardiet, Member
Nancy Goldberg, Member

2. PUBLIC COMMENT ON CLOSED SESSION ITEMS

3. RECESS TO CLOSED SESSION

- 3.1 Stipulated Expulsion of Pupil Services Case #09-11-12
- 3.2 Conference with Labor Negotiator (Pursuant to GC §54957.6)
Agency Designated Representatives: Leslie Lockhart, Director of Human Resources; Ajay Mohindra, Consultant Business Services
Employee Organizations: Culver City Federation of Teachers (CCFT) and Association of Classified Employees (ACE)
- 3.3 Public Employee Discipline/Dismissal/Release (Pursuant to GC §54957)

- 3.4 Public Appointment/Employment (Pursuant to GC §54957)
Certificated Personnel Services Report No. 16
Classified Personnel Services Report No. 16
- 3.5 Public Employment (Pursuant to GC 54957)
Title: Superintendent

4. **ADJOURNMENT OF CLOSED SESSION**

5. **REGULAR MEETING – 7:00 p.m.**

- 5.1 Roll Call – Board of Trustees
Karlo Silbiger, President
Katherine Paspalis, Esq., Vice President
Patricia Siever, Professor, Clerk
Laura Chardiet, Member
Nancy Goldberg, Member

5.2 Flag Salute

6. **PUBLIC ANNOUNCEMENT OF ACTIONS TAKEN BY THE BOARD IN CLOSED SESSION**

7. **PUBLIC HEARING**

- 7.1 Tier III Flexibility Transfers

8. **ADOPTION OF AGENDA**

Recommendation is made that the agenda be adopted as submitted.

Motion by _____ Seconded by _____

Vote _____

9. **CONSENT AGENDA**

All matters listed under the Consent Agenda are those on which the Board has previously deliberated or that can be classified as routine items of business. An Administrative Recommendation on each item is contained in the agenda supplements. There will be no separate discussions of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent Items.

- 9.1 Approval is Recommended for the Minutes of Special Meeting – March 3, 2012; and Minutes of Regular Meeting – March 13, 2012
- 9.2 Approval is Recommended for Purchase Orders
- 9.3 Approval is Recommended for Acceptance of Gifts - Donations
- 9.4 Approval is Recommended for the Certificated Personnel Reports No. 16
- 9.5 Approval is Recommended for the Classified Personnel Reports No. 16
- 9.6 Approval is Recommended for Jon Pearson, Principal of Culver City Middle School, to Attend the Third Van Leer International Conference on Education in Tel-Aviv, Israel, May 20-25, 2012

- 9.7 Approval is Recommended for the Office of Child Development Agency Annual Report
- 9.8 Acceptance of Board Member Compensation Report

10. AWARDS, RECOGNITIONS AND PRESENTATIONS

- 10.1 Presentation Regarding Dual Language Mandarin Immersion for 2013-2014
- 10.2 Spotlight on Education – Office of Child Development

11. PUBLIC RECOGNITION

Public recognition is the time when members of the audience may address the Board on matters not listed on the agenda. Those persons wishing to speak should complete a Speaker's Card and submit it to the Superintendent's Executive Assistant. In the interest of time and order, presentations from the public are limited to three (3) minutes per person. The total time for non-agenda items shall not exceed twenty (20) minutes. Board members will be allotted fifteen (15) minutes to comment during this portion of the agenda. The Board of Trustees may reduce the time limit(s) if there are a large number of individuals desiring to address the Board.

- 11.1 Superintendent's Report
- 11.2 Assistant Superintendents' Reports
- 11.3 Student Representatives' Reports
- 11.4 Members of the Audience
- 11.5 Members of the Board of Education

12. INFORMATION ITEMS

Information items are generally included on the agenda for two reasons: to solicit reactions from the Board and the public on matters which may require Board action at a later date; and to provide information on a wide range of matters of interest to the Board and public. Comments by the public shall be limited to three (3) minutes per person and twenty (20) minutes per agenda item unless the Board, by majority vote, agrees to extend or reduce the time.

- 12.1 Draft of Board Goals and Objectives 2012-2013
- 12.2 Community Budget Advisory Committee Report
- 12.3 First Reading of Revised Exhibit 1330 to Existing Administrative Regulation and Board Policy 1330 – Use of School Facilities

13. RECESS (10 Minutes)

14. ACTION ITEMS

This is the time of the meeting when members of the audience may address the Board on matters that are on the agenda. Those persons wishing to speak should complete a Speaker's Card and submit it to the Superintendent's Executive Assistant. Routine Board procedure on action items includes: receiving additional background information or analysis from staff; receiving comments from members of the audience; receiving additional information from the Superintendent or other resource personnel; introducing a motion on the item; taking action on the agenda item. Comments by the public will be limited to three (3) minutes per person and twenty (20) minutes per agenda item unless the Board, by majority vote, agrees to extend or reduce the time.

14.1 Superintendent's Items

14.1a Approval of Superintendent Selection Criteria

Motion by _____ Seconded by _____ Vote _____

14.1b Sixth Reading and Adoption of Board Bylaw 9323, Meeting Conduct

Motion by _____ Seconded by _____ Vote _____

14.1c Second Reading and Approval of Revised Administrative Regulation and Board Policy 1230 – School-Connected Organizations

Motion by _____ Seconded by _____ Vote _____

14.2 Education Services Items

14.2a Approval is Recommended for the Stipulated Expulsion of Pupil Services Case #09-11-12

Motion by _____ Seconded by _____ Vote _____

14.3 Business Items

14.3a Approval is Recommended for Tier III Flexibility Transfers

Motion by _____ Seconded by _____ Vote _____

14.3b Approval is Recommended for Resolution # 14 – Temporary Borrowing Between Funds

Motion by _____ Seconded by _____ Vote _____

14.4 Personnel Items - None

15. BOARD BUSINESS - None

16. ADJOURNMENT

Motion by _____ Seconded by _____ Vote _____

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY. Any individual with a disability who requires reasonable accommodation to participate in a board meeting, may request assistance by contacting the Superintendent's Office at 4034 Irving Place, Culver City, CA 90232. Phone Number: (310)842-4220 Fax Number: (310)842-4205

FUTURE MEETINGS

May 22 – 7:00 p.m. – Regular Public Meeting, (6:00 p.m. Closed Session), City Hall (Chambers), 9770 Culver Blvd.
June 12 – 7:00 p.m. – Regular Public Meeting, (6:00 p.m. Closed Session), District Office, 4034 Irving Place

NOTE: The CCUSD TIP Hotline is (310) 535-2590. Culver City Unified School District meetings are regularly scheduled for the second and fourth Tuesdays of every month. Public records related to the public session agenda, that are distributed to the Governing Board less than 72 hours before a regular meeting, may be inspected by the public at the District Office, 4034 Irving Place in Culver City during regular business hours (8:00 a.m. to 4:30 p.m.) A complete agenda is available for review in each school office and also available for pickup at the District Office. Visit the Culver City Unified School District Website at www.ccusd.org. Each school office has a suggestion

7.1 Public Hearing for Tier III Flexibility Transfers

Education Code 42605(c)(2)(A) requires that districts conduct Categorical Flexibility public hearings as a condition for receipt of funds: As a condition of receipt of funds, the governing board of the school district or board of the county office of education, as appropriate, at a regularly scheduled open public hearing shall take testimony from the public, discuss, approve or disapprove the proposed use of funding, and make explicit for each of the budget items in paragraph (2) of subdivision (a) the purposes for which the funds will be used.

Education Code § 42605(c)(2)(B), added pursuant to AB 189 (2011), requires that the Categorical Flexibility public hearing be held prior to and independent of a meeting where the governing board of the school district adopts a budget. It further requires the district to identify the programs proposed to be closed as noted below:

The regularly scheduled open public hearing held pursuant to subparagraph (A) shall be held prior to and independent of a meeting where the governing board of the school district or governing board of the county office of education adopts a budget.

If the governing board intends to close a program funded by the items listed in paragraph (2) of subdivision (a), the governing board shall identify, in the notice of the agenda of the public hearing or at another public hearing, the program or programs proposed to be closed.

**CULVER CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
UNADOPTED MINUTES**

Meeting: Special Meeting Date: March 3, 2012
Place: District Administration Office Time: 9:30 a.m. – Public Meeting
4034 Irving Place
Culver City 90232

Board Members Present

Karlo Silbiger, President
Katherine Paspalis, Esq., Vice President
Patricia Siever, Professor, Clerk
Laura Chardiet, Member
Nancy Goldberg, Member

Staff Members Present

Patricia W. Jaffe, Superintendent
Eileen Carroll

Call to Order

Board President Mr. Silbiger called the meeting of the Culver City Unified School District Board of Education to order at 9:30 a.m. with all Board members in attendance.

Board Workshop

A Board Workshop was conducted by Leslie Demersseman of the California School Boards Association. Ms. Demersseman provided information that included building successful Board/School District/Community relationships through better communication.

Adjournment

There being no further business, it was moved by Mr. Silbiger, and seconded by Ms. Goldberg and unanimously approved to adjourn the meeting. Board President Mr. Silbiger adjourned the meeting at 4:00 p.m.

Approved: _____
Board President

Superintendent

On: _____
Date

Secretary

**CULVER CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
UNADOPTED MINUTES**

Meeting:	<u>Regular Meeting</u>	Date:	<u>March 13, 2012</u>
Place:	<u>District Administration Office</u>	Time:	<u>5:45 p.m. – Public Meeting</u>
	<u>4034 Irving Place</u>		<u>5:46 p.m. – Closed Session</u>
	<u>Culver City 90232</u>		<u>7:00 p.m. – Public Meeting</u>

Board Members Present

Karlo Silbiger, President
Katherine Paspalis, Esq., Vice President
Patricia Siever, Professor, Clerk
Laura Chardiet, Member
Nancy Goldberg, Member

Staff Members Present

Patricia W. Jaffe, Superintendent
Ajay Mohindra
Eileen Carroll

Call to Order

Board President Mr. Silbiger called the meeting of the Culver City Unified School District Board of Education to order at 5:45 p.m. The Board adjourned to Closed Session at 5:56 p.m. and reconvened the public meeting at 7:00 p.m. with all Board members in attendance. Todd Johnson led the Pledge of Allegiance.

Report from Closed Session

Mr. Silbiger reported that the Governing Board met in Closed Session regarding issues listed on today's Closed Session agenda and announced that no reportable actions were taken.

8. Adoption of Agenda

It was suggested by Mr. Silbiger that agenda items 12.1, 12.2, and 14.3c be moved up on the agenda to follow right after the Awards and Presentation Items. It was moved by Ms. Paspalis and seconded by Ms. Siever to adopt the March 13, 2012 agenda as amended. The motion was unanimously approved.

9. Consent Agenda

Mr. Silbiger called the Consent Agenda and asked if any member of the audience or the Board wished to withdraw any item. Ms. Siever requested that 9.4 and 9.5 be withdrawn. It was moved by Ms. Paspalis and seconded by to approve Consent Agenda Items 9.1, 9.2, 9.3, 9.6, and 9.7 as presented. The motion was unanimously approved.

- 9.1 Minutes of Regular Meeting – January 10, 2012
- 9.2 Purchase Orders
- 9.3 Acceptance of Gifts – Donations
- 9.6 CCHS Teacher Rachel Snyder to Attend the College Board Readings in Kansas City, Missouri, June 1-9, 2012
- 9.7 Enrollment Report

9.4 Approval is Recommended for the Certificated Personnel Reports No. 13 and

9.5 Approval is Recommended for the Classified Personnel Reports No. 13

Ms. Siever requested that these items be withdrawn to comment on how much money goes towards costs on field trips. She thanked Ms. Lockhart for providing the amounts on the reports that show much goes back into the general fund when an employee resigns or retires. Ms. Siever also stated in regards to the Purchase Orders that it would be nice to know how much is being transferred from fund to fund. It was moved by Ms. Chardiet and seconded by Ms. Siever to approve the Certificated and Classified Personnel Reports No. 13 as presented.

Mr. Silbiger called Ms. Lockhart for an announcement. Ms. Lockhart announced that two weeks ago she stated that she would be meeting with ACE. She has met with ACE and is waiting to hear back from the District's legal counsel regarding paying the volunteers to serve in the classrooms.

10. Awards, Recognitions and Presentations**10.1 Spotlight on Education - CCMS Drafting Students Presentation**

Mrs. Jaffe introduced Ms. Snell and her middle school drafting students. The students introduced their site plans for the proposed new location for Culver Park High School.

10.2 Art Education Month Proclamation

Ms. Chardiet read the Proclamation declaring March as Art Education Month.

10.3 AVPA Recognition/Visual Arts

Ms. Carroll introduced Kristine Hatanaka, Co-Chair of the AVPA, introduced two students from the AVPA Program who spoke on behalf of the program. They thanked Ms. Pober from Sony Studios, Ms. Hatanaka, and all the staff that contributes to the program. Ms. Carroll announced that all of the students in the Visual Arts Program will be receiving a certificate. Board members congratulated the students and Ms. Hatanaka. Ms. Paspalis announced that AVPA will be performing "Sweeney Todd".

10.4 Spotlight on Education – Culver City High School

Dylan Farris, principal at the high school, informed the Board about the programs in place at the high school. He invited students to speak about the programs they are involved in and what their futures hold. Students spoke about the ASB, the AVID Program, ROP Programs, being involved in the sports programs, AVPA, and AP courses.

10.5 Check Presentation to Culver City Education Foundation

Lisa Paillet from PXP Oil presented an annual contribution to the Education Foundation in the amount of \$20,000.

Mr. Silbiger asked to move up Public Recognition so the student representatives could be excused from the meeting

11. Public Recognition**11.3 Student Representatives' Reports****Middle School Student Representative**

Kaelyn Gsellman, Culver City Middle School Student Representative, reported on activities at Culver City Middle School, including 5th grade activities; the new P.A. system donated by Yamaha and the Girls Varsity Basketball team going to Staples Center.

Culver Park Student Representative

Jessica Delgado, Culver Park High School Student Representative, stated her concerns about the possible move of Culver Park. She stated that relocating could lead to the cancellation of some programs.

Culver City High School Student Representative/Student Board Member

Lena Keeterin, Interim Student Board Member, stated that the previous Student Board Member, Eliud Evans, will be resigning from the Board. She reported on activities at Culver City High School, including the yard sale on April 21st; the ASB Mixer with ASB members from other districts; the upcoming Talent Show on April 27th; and the Summer Bash contest.

14. Action Item**14.3c Approval of Contract between Culver City Unified School District and Clyde Murley**

It was moved by Ms. Siever and seconded by Ms. Paspalis that the Board approve the Contract between Culver City Unified School District and Clyde Murley as presented. The motion was unanimously approved.

12.2 Information Regarding Solar Capital Project

Clyde Murley presented information on the District's Solar Photovoltaic Procurement Process. He also informed the Board about the preliminary proposals and interviews with three solar companies. Mr. Murley explained what the process was going forward. Roberta Sargent asked if there was built-in funding if there are any problems such as graffiti or wear and tear. Mr. Murley confirmed there was. He stated that the contract would have a twenty-five (25) year maintenance agreement. The vendor would not cover vandalism, but the benefits would override the costs. Jerry Chabola asked if it would be possible to place the panels above the stadium seating. Mr. Murley confirmed it would be possible. Ms. Siever asked why there was a drop in costs. Mr. Murley stated that the cost of the modules has gone down and that is a big part as to why costs have decreased. He also thinks that the vendors may be reducing their fees. Ms. Goldberg inquired about the difference in the products made in Japan or the ones made in Germany. Mr. Murley explained that they are made in China and China has been producing great product. George Laase asked what generation cell is being offered. Mr. Murley explained that it is more about efficiency than generation. He explained the less efficient models are less expensive. Mr. Silbiger stated that it sounded as if there was no negative in relation to free-standing carport installation other than construction. There are negatives to the roof top installation which include the big potential costs. Further discussion ensued. Mr. Silbiger thanked Mr. Murley for his presentation.

12.1 Presentation of the Second Interim Report for 2011-2012

Ali Delawalla, former Assistant Superintendent of Business Services, presented the Second Interim Report to the Board. David Mielke would like the Board to look at the unrestricted general fund multi-year projections. The prior Board voted to have a 5% reserve. He asked the Board to reconsider having a 3% reserve. Dr. Luther Henderson asked if the deficit amount is a figure assuming that the November tax initiatives will fail. He also commented that the State requires that all districts have a 3% reserve. Dr. Henderson felt it was a good that the District has more than the State's minimum. Mr. Delawalla stated that it was hard to say what will happen with Prop 98. George Laase commented that if no money is taken from the reserve could the District make a positive rating. Mr. Delawalla addressed the 5% reserve. He stated that it gives us a good rating when we go out to borrow money. Roberta Sargent inquired about the amount spent for the election and if it was just for the school board. Mr. Delawalla stated that it was just an estimated amount and it is required by law. Further discussion ensued. Mr. Delawalla thanked Mr. Mohindra, Mr. Kearney, and Mary Soto for preparing the information in a timely fashion in his absence. Mr. Silbiger stated that he was happy to see that the District is in better shape than we were, and in better shape than some of the other surrounding districts. Mr. Mielke stated that on page 10 in the narrative it states that CCFT and the District has settled for the 2011-2012 school year. Mr. Delawalla stated it was a reopener.

14. Action Items – (cont.)**14.3 Business Items****14.3a Approval is Recommended for the Certification of the Second Interim Report for 2011-2012**

It was moved by Ms. Siever and seconded by Ms. Paspalis that the Board approve the Certification of the Second Interim Report for 2011-2012 as presented. The motion was unanimously approved.

11. Public Recognition – (cont.)**11.1 Superintendent's Report**

Mrs. Jaffe congratulated AVPA and Mr. Farris. She thanked the Culver City Youth Health Center for honoring her and having such a great event. Mrs. Jaffe reported on her attendance at the Open Houses at the school sites and stated that have been great. She attended the El Marino Distinguished School Luncheon and stated that Mr. Korgan and staff did a great job. The Farragut Distinguished School Luncheon will be coming soon. Mrs. Jaffe provided an updated on the middle school Immersion Program, and added that Mrs. Pumilia, Mr. Pearson, and the teachers have really come together to make a plan. She reported that she attended a meeting at Willows and how private school and public school could work together. Mrs. Jaffe attended the K9 Connections graduation and it was fantastic. She provided an update on her research in trying to find another location for Culver Park, and she

is also looking for a SELPA Program. Mrs. Jaffe also addressed Mr. Mielke's comments about having 5% reserves in other districts.

11.2 Assistant Superintendents' Reports

Ms. Carroll provided an update on the Governor's Transitional Kindergarten Proposal. She also provided an update on the District Community Arts Team meeting.

Mr. Ajay Mohindra, Consultant for Business Services, stated that he is happy to be assisting in the District.

11.4 Members of the Audience

Members of the audience spoke about:

- Jamie Wallace commented on Measure EE coming up for renewal. She stated her concerns about the union filing lawsuits. If we lose parent-funded programs than we lose a lot of parent who helped pass the measure and they will not vote again to pass another one.
- Tom Crunk stated that the negotiations with ACE are illegal. He wants to know why the District is meeting and negotiating with ACE.
- Paul Blechner spoke about the adjunct program and how it is representative of many things such as volunteerism, and a community coming together. The Board needs to look at the program and think how to make it better. We do not need to eliminate it.
- David Mielke stated that it is great to see high school students and their achievements. He commented that as we look to replace our Superintendent he encourages the Board to include all stakeholders. He encouraged the Board to consider Mrs. Lockhart for the position, and to make sure that the unions are involved.
- Allison Herbst asked the Board to allow the adjunct program to remain at El Marino
- Michael Hammel stated that the adjunct program is critical to the success of the school
- Steve Bumbaugh stated that he moved here from Chicago and has been very pleased at La Ballona with the Immersion Program. If ACE has their way the adjunct program will effectively be gone.
- Mr. Silbiger read a written comment from Francis Thaler regarding the adjunct program.
- Ms. Paspalis read an email regarding the funding for adjuncts, and the donations from parents for the program.
- Sara Kocher thanked the Board for their support to ALLEM. She reminded the Board that we need to work together. The District needs to accept help from all businesses.
- Jeannine Wisnosky Stehlin presented a Petition that was in support of keeping the adjuncts. She would like the Board to discuss the details of the Board Policy at the next meeting.
- Roberta Sargent stated that she helped to start ALLEM. She thinks that some have been a little threatening to our Board members. Everyone is in it for the children. Ms. Sargent stated that ACE was willing to discuss the situation, but after so many threats who knows. We cannot bully our Board.

11.5 Members of the Board

Board Members spoke about:

- Ms. Goldberg stated that she does sense a little bullying against the Board taking place. She reported that she went to Northrop Grumman where the emphasis was on STEM schools. Ms. Goldberg also reported on her attendance at the Education foundation meeting; the Open House events that she attended; and the Culver City Youth Health Center event.
- Ms. Siever thanked Mrs. Jaffe for providing the Board with the acronyms that are used regularly, and for looking into alternative locations for Culver Park. Ms. Siever offered to help in researching a new location by looking at West Los Angeles College. She also stated that she not like being bullied. She respects parents, but there is a lot of misrepresentative information being put out. The Board is trying to hear all sides of the current issues.
- Ms. Chardiet stated that by all accounts the District has some great schools, and for many years she has gone to Sacramento and advocated for the schools. She is glad there are parents here and engaged. She also commented on the inequity in the schools.

- Ms. Paspalis reported on her attendance at the middle school and high school Open House events; and the Linwood Howe fundraiser at Royal T where she won some really good items. Ms. Paspalis stated that unions can file grievances. The Board is waiting to find out if we can engage in negotiations.
- Mr. Silbiger reiterated what Mrs. Jaffe said about the District being in good shape. He attended the middle school and high school Open Houses and thought they went very well. He stated he is constantly amazed at all of the work that is getting done at the schools. He thanked Mrs. Jaffe for arranging a workshop with the Board and CSBA. He would also like to see a comparison for other ways to handle the elections. Mr. Silbiger stated that he is glad Ms. Sargent spoke because he feels that someone being a member of the press and writing negative comments is not going work for him.

14. Action Items – (cont.)

14.2 Education Services Items

14.2d Approval is Recommended for Full-Day Kindergarten at El Marino Language School Beginning in the 2012-2013 School Year

Ms. Pumilia, Principal at El Marino, spoke about the submission of signatures in support of full-day kindergarten at El Marino. Leslie Johnson stated that she is grateful that a location is still being looked for. These students deserve a school that they can be proud of. Courtney Stevenson stated that the meeting has been overwhelming. She is open to the idea of moving the school and spoke about the pros of Culver Park's current location. David Mielke offered support to Culver Park teachers and students. He provided the Board with some of the history of the school. Ms. Goldberg stated that the continuation school move pains her. This is not something we can move on too quickly. Ms. Chardiet thinks that everyone is committed to the well being of the students. We cannot stop progressing because of a small minority of students. She stated that the District will have a great space for Culver Park. Ms. Paspalis stated that it is way past time to make El Marino full time. Culver Park will be fine in the bungalows, and it could be a great space. Mr. Silbiger stated that there is absolutely no question in his mind that your environment affects how you learn. He listed some of the issues that he would like to see addressed and he wanted it to be made very clear to Culver Park that the move to the bungalows would be temporary. He would like it to be for one year while other locations are being looked at. Ms. Siever stated that if other locations are going to be looked at than she will vote for this item. It was moved by Ms. Siever and seconded by Ms. Paspalis that the Board approve Full-Day Kindergarten at El Marino Language School Beginning in the 2012-2013 school year. The motion was unanimously approved.

13. Recess

The Board recessed at 10:45 p.m. and reconvened at 10:55 p.m.

14. Action Items – (cont.)

14.1 Superintendent's Items

14.1a Approval is Recommended to Submit the Official CSBA 2012 Delegate Assembly Ballot

It was moved by Ms. Chardiet and seconded by Ms. Paspalis that the Board approve Official CSBA Delegate Assembly Ballot as presented. The motion was unanimously approved.

14.2 Education Services Items

14.2a Approval is Recommended for the Stipulated Expulsion of Pupil Services Case #08-11-12

It was moved by Ms. Siever and seconded by Ms. Chardiet that the Board approve the Stipulated Expulsion of Pupil Services Case #08-11-12 as presented. The motion was unanimously approved.

14.2b Second Reading and Adoption of Revised Administrative Regulation/Board Policy 5131.7, Students – Weapons and Dangerous Instruments

It was moved by Ms. Siever and seconded by Ms. Chardiet to postpone this item to a future meeting. The motion was unanimously approved.

14.2c Second Reading and Adoption of Revised Administrative Regulation and New Board Policy 5141.31, Students – Immunizations

It was moved by Ms. Paspalis and seconded by Ms. Chardiet that the Board approve the Adoption of Revised Administrative Regulation and New Board Policy 5141.31, Students – Immunizations as presented. The motion was unanimously approved.

14.3 Business Services Items – (cont.)

14.3b Approval is Recommended for the Certification of Signatures

It was moved by Ms. Goldberg and seconded by Ms. Paspalis that the Board approve the Certification of Signatures. The motion was unanimously approved.

14.3d Approval of Contract between Culver City Unified School District and Corinne Loskot Consulting, Inc.

It was moved by Ms. Goldberg and seconded by Ms. Chardiet that the Board approve the Contract between Culver City Unified School District and Corinne Loskot Consulting, Inc. as presented. The motion was unanimously approved.

14.4 Personnel Items - None

15. Board Business

15.1 Board Policy 1240 in Relationship to Board Bylaw 9310

Tom Crunk stated that he wanted to clarify some misleading and incorrect information that the Board put out. He stated that Ms. Chardiet did nothing wrong at the last meeting He proceed to explain what the Board Policy said. Ms. Goldberg stated that she was unaware that the Board put any information out stating that Ms. Chardiet had done anything.

15.2 Board Goals and Objectives Update

It was moved by Ms. Siever and seconded by Ms. Paspalis that discussion regarding items 15.1 and 15.2 be continued to another meeting. Board members agreed and the motion was unanimously approved.

Adjournment

There being no further business, it was moved by Ms. Paspalis, seconded by Ms. Chardiet and unanimously approved to adjourn the meeting. Board President Mr. Silbiger adjourned the meeting at 11:03 p.m.

Approved: _____
Board President

Superintendent

On: _____
Date

Secretary

BOARD REPORT

5/8/12

9.2

9.2 PURCHASE ORDERS

The attached purchase order list is submitted to the Board of Education for ratification. No other purchase orders have been issued other than those previously approved or included in the attached list.

The intent of this report is to provide the Board of Education and the community with more definitive information relative to purchasing and disbursement of monies by fund and account.

Purchase order grand total from April 14, 2012 through April 27, 2012 is \$166,099.66.

BUDGET NUMBER LEGEND FOR FUNDS

01.0 general fund
01.7 tri-city selpa
11.0 adult education fund
12.0 child development fund
13.0 cafeteria fund
14.0 deferred maintenance fund
21.0 building fund
25.0 capital facilities fund
40.0 redevelopment
76.0 warrant pass-through fund
96.0 general fixed asset account

RECOMMENDED MOTION: That purchase orders from April 14, 2012 through April 27, 2012 in the amount of \$166,099.66 be ratified by the Board of Education.

Moved by:

Seconded by:

Vote:

Board List Purchase Order Report
CULVER CITY UNIFIED SD

Report ID: LAPO009C

District: 64444

Purchase Orders/Buyouts To The Board for Ratification From :
 Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

4/14/2012 To 4/27/2012

Page No. 1

Run Date: 04/28/2012

Run Time: 03:16:49AM
 WEEKLY

Change

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Distrib	Amount	PO Amt		
04/20/12	0000000040	X	1	04/23/2012	TROXELL COMMUNICATIONS	AUDIOVISUAL SUPP/EQUIP 04/20/2012	EI Marino Language 0000000040	01.0	00000.0	16003	10000	4400	2030000	11-12		2,887.32	2,887.32		
								TROXELL COMMUNICATIONS											2,887.32
04/26/12	011611	A		04/26/2012	APRIL HONG	CONTRACT SERVICES RENDERED 04/26/2012	Culver City Middle School 011611	01.0	90127.0	11100	10000	5810	3010000	11-12		900.00	900.00		
								APRIL HONG											900.00
04/26/12	110115	A		04/26/2012	CDW-G	CAMERA SUPP/EQUIP 04/26/2012	Culver City High School 110115	01.0	90127.0	11100	10000	4410	4010000	11-12		1,081.79	1,081.79		
								CDW-G											1,081.79
04/23/12	58241M	A		04/23/2012	SHIFFLER EQUIPMENT SALES,	MAINTENANCE SUPP/EQUIP 04/23/2012	Maintenance	01.0	81500.0	00000	81100	4380	0005040	11-12		190.79	190.79		
								SHIFFLER EQUIPMENT SALES, INC.											190.79
04/17/12	58563A	A		04/17/2012	BEC	SECURITY SUPP/EQUIP/SYSTEM 04/17/2012	Security	01.0	00000.0	00000	83000	4400	0001050	11-12		20,845.00	20,845.00		
								BEC											20,845.00
04/18/12	58618M	A		04/18/2012	CENTURY PAVING, INC.	REPAIRS - OTHER 04/18/2012	Maintenance	01.0	81500.0	00000	81100	5630	0005040	11-12		1,200.00	1,200.00		
								CENTURY PAVING, INC.											1,200.00
04/23/12	58619M	A		04/23/2012	BATTERY SYSTEMS OF LOS ANGELES	MAINTENANCE SUPP/EQUIP 04/23/2012	Maintenance	01.0	81500.0	00000	81100	4380	0005040	11-12		457.27	457.27		
								BATTERY SYSTEMS OF LOS ANGELES											457.27
04/18/12	58620M	A		04/18/2012	B & M LAWN AND GARDEN, INC.	REPAIRS - OTHER 04/18/2012	Grounds	01.0	00000.0	00000	82000	5630	0005043	11-12		5,000.00	5,000.00		
								B & M LAWN AND GARDEN, INC.											5,000.00
04/23/12	58621M	A		04/23/2012	HD INDUSTRIES	REPAIRS - OTHER 04/23/2012	Operations	01.0	00000.0	00000	36000	5630	0005041	11-12		2,109.37	2,109.37		
								HD INDUSTRIES											2,109.37

Stat: P=Pending, A=Active, C=Completed, X=Canceled

* Prior Year Payments

Board List Purchase Order Report
CULVER CITY UNIFIED SD

Report ID: LAPO009C Page No. 2
 District: 64444 Run Date: 04/28/2012
 Purchase Orders/Buyouts To The Board for Ratification From : 4/14/2012 To 4/27/2012
 Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified Run Time: 03:16:49AM
 WEEKLY

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Distrib	Amount	PO Amt
04/25/12	58622M	A		04/25/2012	SILVER STATE TRAILWAYS	TRANSPORTATION SUPP/EQUIP/SERV	Operations	01.0	00000.0	00000	36000	5871	0005041	11-12		1,663.80	1,663.80
						04/25/2012	58622M	SILVER STATE TRAILWAYS								1,663.80	
04/16/12	58686	A		04/16/2012	WESTERN GRAPHIX	OFFICE SUPPLIES	Human Resources	01.0	00000.0	00000	74000	4350	0003000	11-12		721.41	721.41
						04/16/2012	58686	WESTERN GRAPHIX								721.41	
04/18/12	58713	A		04/18/2012	WESTERN GRAPHIX	OFFICE SUPPLIES	Human Resources	01.0	00000.0	00000	74000	4350	0003000	11-12		487.39	487.39
						04/18/2012	58713	WESTERN GRAPHIX								487.39	
04/18/12	58714	A		04/18/2012	ACSA	ADVERTISING	Human Resources	01.0	00000.0	00000	74000	5830	0003000	11-12		860.00	860.00
						04/18/2012	58714	ACSA								860.00	
04/18/12	58715	C		04/18/2012	CALIFORNIA SCHOOL BOARDS	CONFERENCE AND TRAVEL	Superintendent's Office	01.0	00000.0	00000	71000	5220	0001000	11-12		45.00	45.00
						04/18/2012	58715	CALIFORNIA SCHOOL BOARDS ASSOCIATION								45.00	
04/16/12	58716	A		04/16/2012	LOGICAL CHOICE TECHNOLOGIES	AUDIOVISUAL SUPP/EQUIP	Farragut Elementary	01.0	91400.0	00000	00000	4410	2050000	11-12		2,827.18	2,827.18
						04/16/2012	58716	LOGICAL CHOICE TECHNOLOGIES								2,827.18	
04/16/12	58717	A		04/16/2012	MUSEUM OF THE AMERICAN WEST	FIELD TRIPS	Linwood Howe Elementary	01.0	91400.0	11100	10000	5716	2020000	11-12		86.00	86.00
						04/16/2012	58717	MUSEUM OF THE AMERICAN WEST								86.00	
04/16/12	58718	A		04/16/2012	CULVER CITY NEWS	OFFICE SUPPLIES	High School	01.0	00000.0	00000	27000	4350	4010001	11-12		285.00	285.00
						04/16/2012	58718	CULVER CITY NEWS								285.00	
04/16/12	58719	A		04/16/2012	C&A ATHLETICS	ATHLETIC SUPP/EQUIP	Culver City High School	01.0	90151.0	16002	10000	4310	4010000	11-12		73.95	73.95
						04/16/2012	58719	C&A ATHLETICS								73.95	
04/19/12	58720	A		04/19/2012	CALIFORNIA NEWSPAPER	ADVERTISING	Fiscal Services	01.0	00000.0	00000	73000	5830	0005010	11-12		150.00	150.00
																150.00	

* Prior Year Payments

Stat: P=Pending, A=Active, C=Completed, X=Canceled

**Board List Purchase Order Report
CULVER CITY UNIFIED SD**

Report ID: LAPO009C
District: 64444
Purchase Orders/Buyouts To The Board for Ratification From : 4/14/2012 To 4/27/2012
Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

Page No. 3
Run Date: 04/28/2012
Run Time: 03:16:49AM
WEEKLY

Change

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Amount	PO Amt	Distrib
04/19/12	58721	A	04/19/2012	04/19/2012	PLAZA GOLF, INC.	ATHLETIC SUPP/EQUIP	Culver City High School 58721	01.0	90151.0	16002	10000	4310	4010000	11-12	609.00	150.00	
04/19/2012					PLAZA GOLF, INC.		58721								609.00		
04/23/12	58722	A	04/24/2012	04/24/2012	AMAZON.COM	INSTRUCTIONAL SUPPLIES	Culver City Middle School 58722	01.0	00000.0	16003	10000	4310	3010000	11-12	1,707.47	609.00	
04/23/2012					AMAZON.COM		58722								1,707.47		
04/19/12	58723	A	04/19/2012	04/19/2012	SCHOOL SPECIALTY	INSTRUCTIONAL SUPPLIES	Culver City Middle School 58723	01.0	00000.0	11100	10000	4310	3010001	11-12	280.75	280.75	
04/19/2012					SCHOOL SPECIALTY		58723								280.75		
04/19/12	58724	A	04/19/2012	04/19/2012	AMAZON.COM	INSTRUCTIONAL SUPPLIES	Culver City Middle School 58724	01.0	00000.0	11100	10000	4310	3010001	11-12	65.22	65.22	
04/19/2012					AMAZON.COM		58724								65.22		
04/19/12	58725	A	04/19/2012	04/19/2012	FOLLETT LIBRARY RESOURCES	BOOKS	Culver City Middle School 58725	01.0	00000.0	16003	10000	4210	3010000	11-12	239.58	239.58	
04/19/2012					FOLLETT LIBRARY RESOURCES		58725								239.58		
04/19/12	58726	A	04/19/2012	04/19/2012	AVANT ASSESSMENT, LLC	INSTRUCTIONAL SUPPLIES	Special Projects	01.0	58200.0	11100	10000	4310	0004030	11-12	512.50	512.50	
04/19/2012					AVANT ASSESSMENT, LLC		58726								512.50		
04/19/12	58727	A	04/19/2012	04/19/2012	TROXELL COMMUNICATIONS	AUDIOVISUAL SUPP/EQUIP	La Ballona Elementary	01.0	30100.0	11100	10000	4410	2060000	11-12	1,726.96	1,726.96	
04/19/2012					TROXELL COMMUNICATIONS		58727								1,726.96		
04/19/12	58728	C	04/19/2012	04/19/2012	S.T.A.R. INC.	CONTRACTED SERVICES	La Ballona Elementary	01.0	60100.0	11100	27000	5810	2060000	11-12	32,868.86	32,868.86	
04/19/2012					S.T.A.R. INC.		58728								32,868.86		
04/19/12	58729	A	04/19/2012	04/19/2012	FOLLETT LIBRARY RESOURCES	BOOKS	Undistributed SIMC	01.0	63000.0	11100	10000	4110	0000000	11-12	518.03	518.03	
04/19/2012					FOLLETT LIBRARY RESOURCES										518.03		

Stat: P=Pending, A=Active, C=Completed, X=Canceled

* Prior Year Payments

Board List Purchase Order Report
 CULVER CITY UNIFIED SD

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Distrib	Amount	PO Amt
04/19/2012							58729	FOLLETT LIBRARY RESOURCES								518.03	
04/25/12	58730	A		04/25/2012	CULVER CITY TROPHY CO, INC	AWARDS/CERTIFICAT ES	Human Resources 58730	01.0	00000.0	00000	74000	4310	0003000	11-12		422.38	
04/25/2012							58730	CULVER CITY TROPHY CO, INC								422.38	
04/19/12	58731	A		04/19/2012	MELROSEMAC, INC.	OFFICE SUPPLIES	Educational Services 58731	01.0	00000.0	00000	21000	4350	0004000	11-12		70.69	
04/19/2012							58731	MELROSEMAC, INC.								70.69	
04/20/12	58732	A		04/20/2012	XPEDX	OFFICE SUPPLIES	Undistributed STORES 58732	01.0	00000.0	00000	00000	9320	0000000	11-12		6,679.43	
04/20/2012							58732	XPEDX								6,679.43	
04/23/12	58733	A		04/23/2012	CDW-G	COMPUTER SUPP/EQUIP	El Rincon Elementary 58733	01.0	90141.0	11100	10000	4410	2040000	11-12		6,255.30	
04/23/2012							58733	CDW-G								6,255.30	
04/23/12	58734	A		04/23/2012	TROXELL COMMUNICATIONS	AUDIOVISUAL SUPP/EQUIP	El Marino Language 58734	01.0	00000.0	16003	10000	4400	2030000	11-12		2,887.32	
04/23/2012							58734	TROXELL COMMUNICATIONS								2,887.32	
04/20/12	58735	A		04/20/2012	RUSCO INC.	OFFICE SUPPLIES	Culver City High School 58735	01.0	00000.0	16001	27000	4350	4010000	11-12		11,473.13	
04/20/2012							58735	RUSCO INC.								11,473.13	
04/20/12	58736	A		04/20/2012	D & D SECURITY RESOURCES, INC.	OFFICE SUPPLIES	Technology 58736	01.0	00000.0	00000	77000	4350	0005020	11-12		71.11	
04/20/2012							58736	D & D SECURITY RESOURCES, INC.								71.11	
04/23/12	58737	A		04/23/2012	B & H PHOTO-VIDEO-PRO	INSTRUCTIONAL SUPPLIES	Culver City High School 58737	01.0	91400.0	11100	10000	4310	4010000	11-12		455.47	
04/23/2012							58737	B & H PHOTO-VIDEO-PRO AUDIO								455.47	
04/23/12	58738	A		04/23/2012	CDW-G	OFFICE SUPPLIES	La Ballona Elementary 58738	01.0	30100.0	11100	10000	4410	2060000	11-12		747.70	
04/23/2012							58738	CDW-G								747.70	

Board List Purchase Order Report
 CULVER CITY UNIFIED SD

4/14/2012 To 4/27/2012

Purchase Orders/Buyouts To The Board for Ratification From :
 Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Distrib	Amount	PO Amt
04/23/2012					58738	58738	CDW-G									747.70	
04/24/12	58739	A		04/24/2012	MCGRW HILL CO	BOOKS	Adult School	11.0	06390.0	41100	10000	4110	0000010	11-12		1,344.20	
04/24/2012					58739	58739	MCGRW HILL CO									1,344.20	
04/24/12	58740	A	1	04/25/2012	REDWOOD PRESS	OFFICE SUPPLIES	Adult School	11.0	06390.0	41100	27000	4350	0000010	11-12		187.05	
04/24/2012					58740	58740	REDWOOD PRESS									187.05	
04/24/12	58741	A		04/24/2012	BLICK ART MATERIALS	INSTRUCTIONAL SUPPLIES	Office of Child Development	12.0	50250.0	85000	10000	4310	0000002	11-12		308.89	
04/24/2012					58741	58741	BLICK ART MATERIALS									308.89	
04/24/12	58742	C		04/24/2012	CULVER CITY NEWS	ADVERTISING	Purchasing	01.0	00000.0	00000	73000	5830	0005030	11-12		165.75	
04/24/2012					58742	58742	CULVER CITY NEWS									165.75	
04/25/12	58743	A		04/25/2012	LACOE	CONTRACTED SERVICES	Special Education	01.0	65000.0	57520	11100	5880	0004040	11-12		29,134.00	
04/25/2012					58743	58743	LACOE									29,134.00	
04/25/12	58744	A		04/25/2012	CAROL ATKINS	CONTRACT SERVICES RENDERED	Special Education	01.0	65000.0	57700	31500	5890	0004040	11-12		779.25	
04/25/2012					58744	58744	CAROL ATKINS									779.25	
04/25/12	58745	A		04/25/2012	LEAH ELLENBERG, PH.D., INC.	CONTRACT SERVICES RENDERED	Special Education	01.0	65000.0	57700	31500	5890	0004040	11-12		3,937.50	
04/25/2012					58745	58745	LEAH ELLENBERG, PH.D., INC.									3,937.50	
04/27/12	58746	A		04/27/2012	SUPER DUPER PUBLICATIONS	INSTRUCTIONAL SUPPLIES	Speech	01.0	56400.0	50010	11360	4310	0004024	11-12		116.86	
04/27/2012					58746	58746	SUPER DUPER PUBLICATIONS									116.86	
04/26/12	58747	A		04/26/2012	TROXELL COMMUNICATIONS	AUDIOVISUAL SUPP/EQUIP	Special Projects	01.0	58200.0	11100	10000	4410	0004030	11-12		2,763.34	
04/26/2012					58747	58747	TROXELL COMMUNICATIONS									2,763.34	

Stat: P=Pending, A=Active, C=Completed, X=Canceled

* Prior Year Payments

Board List Purchase Order Report
 CULVER CITY UNIFIED SD
 4/14/2012 To 4/27/2012

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Amount	PO Amt
04/27/12	58748	A		04/27/2012	NATIONAL GEOGRAPHIC	INSTRUCTIONAL SUPPLIES	Special Projects	01.0	58200.0	11100	10000	4310	0004030	11-12	1,762.27	1,762.27
						04/27/2012	58748									1,762.27
04/26/12	58749	A		04/26/2012	TROXELL COMMUNICATIONS	AUDIOVISUAL SUPP/EQUIP	La Ballona Elementary	01.0	30100.0	11100	10000	4400	2060000	11-12	2,902.54	2,902.54
						04/26/2012	58749									2,902.54
04/26/12	58750	A		04/26/2012	CDW-G	COMPUTER SUPP/EQUIP	Undistributed ROP	01.0	96353.0	71100	10000	4410	0000000	11-12	2,997.15	2,997.15
						04/26/2012	58750									2,997.15
04/25/12	58751	A		04/25/2012	WEST-LITE SUPPLY COMPANY, INC.	JANITORIAL SUPP/EQUIP	Culver City Middle School	01.0	00000.0	00000	27000	4370	3010001	11-12	85.19	85.19
						04/25/2012	58751									85.19
04/25/12	58752	A		04/25/2012	TEK TIME SYSTEMS, LLC	REPAIRS - OFFICE EQUIPMENT	High School	01.0	00000.0	00000	27000	5630	4010001	11-12	387.82	387.82
						04/25/2012	58752									387.82
04/27/12	58753	A		04/27/2012	ORIENTAL TRADING CO., INC.	INSTRUCTIONAL SUPPLIES	La Ballona Elementary	01.0	91400.0	11100	10000	4310	2060000	11-12	151.02	151.02
						04/27/2012	58753									151.02
04/26/12	58754	A		04/26/2012	LASERCARE	COMPUTER SUPP/EQUIP	Undistributed SELPA	01.7	65000.0	50010	22000	4410	0000000	11-12	959.01	959.01
						04/26/2012	58754									959.01
04/25/12	58755	A		04/25/2012	HERFF JONES, INC.	GRADUATION SUPPLIES	Special Education	01.0	65000.0	50010	27000	4350	0004040	11-12	67.27	67.27
						04/25/2012	58755									67.27
04/25/12	58756	A		04/25/2012	WOODSMALL LAW GROUP, PC	CONTRACT SERVICES RENDERED	Special Education	01.0	33100.0	57500	39000	5890	0004040	11-12	2,000.00	2,000.00
						04/25/2012	58756									2,000.00

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Distrib	Amount	PO Amt		
04/25/12	58757	C		04/25/2012	THERAPY IN ACTION	CONTRACTED SERVICES 04/25/2012	Special Education 58757	01.0	65000.0	57520	11360	5810	0004040	11-12		42.50	42.50		
								THERAPY IN ACTION										42.50	
04/25/12	58758	A		04/25/2012	REDWOOD PRESS	OFFICE SUPPLIES	Office of Child Development 58758	12.0	50253.0	85000	27000	4350	0000002	11-12		324.08	324.08		
								REDWOOD PRESS										324.08	
04/26/12	58759	A		04/26/2012	OLD TOWN MUSIC CO.	BOOKS	Adult School	11.0	90139.0	41100	10000	4110	0000010	11-12		233.50	233.50		
								OLD TOWN MUSIC CO.										233.50	
04/25/12	58760	A		04/25/2012	PARVIZ PRINTING COMPANY, INC.	OFFICE SUPPLIES	Office of Child Development	12.0	90284.0	85000	27000	4350	0000002	11-12		277.09	277.09		
								12.0	50250.0	85000	27000	4350	0000002	11-12		277.10	277.10		
								PARVIZ PRINTING COMPANY, INC.										554.19	
04/26/12	58761	A		04/26/2012	THE HEART PROJECT	CONTRACT SERVICES RENDERED 04/26/2012	Culver Park High School 58761	01.0	90127.0	32000	10000	5810	5010000	11-12		5,000.00	5,000.00		
								THE HEART PROJECT										5,000.00	
04/27/12	58762	A		04/27/2012	LACOE	CONFERENCE AND TRAVEL 04/27/2012	Special Projects	01.0	70910.0	00000	27000	5220	0004030	11-12		50.00	50.00		
								LACOE										50.00	
04/27/12	58777	A		04/27/2012	AMAZON.COM	INSTRUCTIONAL SUPPLIES 04/27/2012	Special Projects	01.0	58100.0	11100	10000	4310	0004030	11-12		152.36	152.36		
								AMAZON.COM										152.36	
04/27/12	58779	A		04/27/2012	AMAZON.COM	BOOKS	Linwood Howe Elementary	01.0	30100.0	11100	10000	4210	2020000	11-12		231.75	231.75		
								AMAZON.COM										231.75	

NONPUBLIC SCHOOLS:
APPROVED YTD: \$3,501,363.86

Total by District : 64444	166,099.66
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BOARD REPORT

**5/8/12
9.3**

9.3 Approval is Recommended for Acceptance of Gifts – Donations

Board Policy 3290 states the Governing Board may accept any bequest or gift of money or property on behalf of the District that is consistent with the District's vision and philosophy. All gifts, grants, and bequests become District property. The following items have been donated for use in the District:

<u>Location</u>	<u>Donor/Item(s) Donated</u>
El Marino Language School	Izumi Tanaka 16 Japanese children's books and Booklets of essays by earthquake survivors
	Chris Peralta 65 books for library and classrooms

RECOMMENDED MOTION: That the Board accept with appreciation the gifts listed.

Moved by: Seconded by:

Vote:

BOARD REPORT

9.4 Financial Implication for Certificated Services Report No. 16

Total Fiscal Impact per Funding Source:

General Fund - Athletics	\$ 1,999.30
PTSA	\$ 600.00
Office of Child Development	\$106,575.64

BOARD REPORT

9.4 Certificated Personnel Services Report No. 16

I. Authorization and Ratification of Employment

- A. Extra Assignment – Middle School, Astro Camp GATE Field Trip Chaperones
Effective April 27, 2012 through April 29, 2012 at \$300.00 stipend per teacher
Funding Source: PTSA
Total Cost: \$600.00
1. Bradford, Casey
 2. Young, Erica
- B. Extra Assignment – High School, 80% Athletic Director
Effective January 31, 2012 through June 30, 2012 at 1,666.00 stipend
Funding Source: General Fund – Athletics
Total Cost: \$1,666.00
1. Salter, Thomas
- C. Extra Assignment – High School, 20% Athletic Director
Effective February 1, 2012 through June 30, 2012 at 333.30 stipend
Funding Source: General Fund – Athletics
Total Cost: \$333.30
1. Chabola, Jerome Retired
- D. Extra Assignment – Office of Child Development, Summer Program
Effective June 25, 2012 through August 31, 2012 at current hourly rate, not to exceed
400 hours per teacher
Funding Source: Child Development
Total Cost: \$99,676.00
1. Addy, Shirley \$19.88 per hour
 2. Aqueveque, Rosa \$22.41 per hour
 3. Arteta de Jacome, Gabriela \$19.15 per hour
 4. Diaz, Frances \$21.52 per hour
 5. Graham, Jennifer \$18.40 per hour
 6. Hearn, Yolanda \$19.88 per hour
 7. Ito, Pauline \$24.83 per hour
 8. Jaramillo, Jalena \$20.71 per hour
 9. Jones, Rhonda \$21.52 per hour
 10. Orozco, Lourdes \$18.40 per hour
 11. Serra, Bernadette \$19.88 per hour
 12. Tillett, Aretha \$22.41 per hour

BOARD REPORT

9.4 Certificated Personnel Services Report No 16 – Page 2

I. Authorization and Ratification of Employment – continued

E. Extra Assignment – Office of Child Development, Summer Program
Effective June 25, 2012 through August 31, 2012 at current hourly rate, not to exceed
60 hours per teacher
Funding Source: Child Development
Total Cost: \$6,853.20

- | | | |
|----|------------------|------------------|
| 1. | Armendariz, Anna | \$21.52 per hour |
| 2. | Edkar, Maria | \$22.41 per hour |
| 3. | Goodman, Cheryl | \$27.25 per hour |
| 4. | Goodwin, Gerald | \$21.52 per hour |
| 5. | Rodriguez, Toni | \$21.52 per hour |

F. Extra Assignment – Office of Child Development, Summer Program-Preschool
Effective June 25, 2012 through August 31, 2012 at current hourly rate, not to exceed
400 hours per teacher
Funding Source: Child Development
Total Cost: \$46,044.00

- | | | |
|----|--------------------|------------------|
| 1. | Aqueveque, Rosa | \$22.41 per hour |
| 2. | Frederick, Georgia | \$21.52 per hour |
| 3. | Gallagher, Carol | \$22.41 per hour |
| 4. | Langston, Maria | \$21.52 per hour |
| 5. | Lyall, Christine | \$27.25 per hour |

**II. Assignment Effective Date Correction – Adult School, Spring/Summer Trimester Teachers
Previously approved on board report #15; 4/24/12**

- | | | |
|----|------------------|--------------------------------|
| 1. | Albert, Deborah | Effective Date: April 14, 2012 |
| 2. | Ramirez, Vincent | Effective Date: April 16, 2012 |

III. Resignations

- | | | |
|----|-------------------------------------------------|-----------------------------------------------|
| 1. | Collins, Christine
Principal – La Ballona | Effective July 1, 2012
Reason: Retirement |
| 2. | Owens, Janet
ESL Instructor - Adult School | Effective June 22, 2012
Reason: Retirement |
| 3. | Sanchez, David
Math Teacher – CCHS | Effective June 23, 2012
Reason: Retirement |
| 4. | Wilkens, Paige
Elementary Teacher – Farragut | Effective June 22, 2012
Reason: Moving |

BOARD REPORT

9.4 Certificated Personnel Services Report No 16 -- Page 3

RECOMMENDED MOTION: That approval be granted for Certificated Personnel
Services Report No. 16

Moved by:

Seconded by:

Vote:

BOARD REPORT

9.5 Financial Impact for Classified Personnel Services Report No. 16

Total Funding Fiscal Impact:

Child Development Total:	\$124,596.60 \$20.99 per hour, as needed
Food Services Total:	\$16,352.70 \$11.45 per hour, as needed
General Fund Total:	\$34,879.55 \$22.17 per hour, as needed \$8.00 per hour, as needed
Title I Total:	\$52.95

BOARD REPORT

9.5 Classified Personnel Services Report No. 16

I. Authorization, Approval & Ratification of Employment

A. Child Development

1. Instructional Assistant – Child Development
 Child Development – Summer Program
 Not to exceed 400 hours
 Funding Source: Child Development
 Effective June 25, 2012 through August 31, 2012
 Total Cost: \$123,552.00

a.	Andrus, Carla	Range 11	\$15.64 per hour
b.	Boudreaux, Michelle	Range 11	\$15.64 per hour
c.	Brown, Ameenah	Range 11	\$14.90 per hour
d.	Crespin, Loretta	Range 11	\$15.64 per hour
e.	Crowley, Floyd	Range 11	\$15.64 per hour
f.	Fierro, Anna Marie	Range 11	\$15.64 per hour
g.	Gallardo, Maria	Range 11	\$15.64 per hour
h.	Garcia, Elda	Range 11	\$16.89 per hour
i.	Gomez, Yolanda	Range 11	\$14.14 per hour
j.	Janacito, Ann	Range 11	\$15.64 per hour
k.	Martinez, Ruth	Range 11	\$14.90 per hour
l.	Merlin, April	Range 11	\$15.64 per hour
m.	Navarro, Matilde	Range 11	\$15.64 per hour
n.	Núñez, Rocio	Range 11	\$13.48 per hour
o.	Orozco, Gema	Range 11	\$13.48 per hour
p.	Padilla, Jose	Range 11	\$15.64 per hour
q.	Perez, Maria	Range 11	\$15.64 per hour
r.	Roberts, Tanya	Range 11	\$15.64 per hour
s.	Rubalcaba, Carolina	Range 13	\$17.77 per hour
t.	Sanchez, Lea	Range 11	\$15.64 per hour

2. Rincon, Anna
 Instructional Assistant – Child Development
 Child Development – Summer Program
 Not to exceed 60 hours
 Funding Source: Child Development
 Effective June 25, 2012 through
 August 31, 2012
 Range 13 – \$17.41 per hour
 Total Cost: \$1,044.60

BOARD REPORT

9.5 Classified Personnel Services Report No. 16– Page 2

I. Authorization, Approval & Ratification of Employment – continued

B. Clerical & Fiscal

1. Muto, Sue
Substitute Clerk Typist
District Office – Purchasing
Not to exceed 20 hours per week
Funding Source: General Fund
Effective May 7, 2012
Hourly, as needed – \$22.17 per hour

C. Food Services

1. Conroy, LaShon
Food Service Assistant
Food Services – 3.5 hours per day, school year
Funding Source: Food Services
Effective May 9, 2012
Range 6 – \$11.98 per hour
Total Cost: \$8,805.30
2. Gordon, Yolanda
Food Service Assistant
Food Services – 3 hours per day, school year
Funding Source: Food Services
Effective May 9, 2012
Range 6 – \$11.98 per hour
Total Cost: \$7,547.40
3. Tandy, Christina
Substitute Food Service Assistant
Food Services
Funding Source: Food Services
Effective May 9, 2012
Hourly, as needed – \$11.45 per hour

D. Instructional Assistants

1. Acosta, Steven
Instructional Assistant – Computer Lab
Linwood Howe – Extra Assignment –
Parent Technology Workshop
Not to exceed 3 hours
Funding Source: Title I
Effective May 2, 2012
Range 16 – \$17.65 per hour
Total Cost: \$52.95

BOARD REPORT

9.5 Classified Personnel Services Report No. 16– Page 3

I. Authorization, Approval & Ratification of Employment – continued

E. Maintenance

1. Bailey, Cynthia
Driver
Maintenance, Operations & Transportation
Summer School
Not to exceed 4.5 hours per day
Funding Source: General Fund – Special Ed
Effective June 25, 2012 through July 27, 2012
Range 21 – \$20.55 per hour
Total Cost: \$2,311.88

2. Bordenave, Helen
Driver
Maintenance, Operations & Transportation
Summer School
Not to exceed 4.5 hours per day
Funding Source: General Fund – Special Ed
Effective June 25, 2012 through July 27, 2012
Range 21 – \$20.55 per hour
Total Cost: \$2,311.88

3. Dawson, Linford
Driver
Maintenance, Operations & Transportation
Summer School
Not to exceed 4.5 hours per day
Funding Source: General Fund – Special Ed
Effective June 25, 2012 through
August 15, 2012
Range 21 – \$20.55 per hour
Total Cost: \$3,514.05

4. Johnson, Daryl
Driver
Maintenance, Operations & Transportation
Summer School
Not to exceed 4.5 hours per day
Funding Source: General Fund – Special Ed
Effective June 25, 2012 through
August 15, 2012
Range 21 – \$20.55 per hour
Total Cost: \$3,514.05

BOARD REPORT

9.5 Classified Personnel Services Report No. 16 – Page 4

I. Authorization, Approval & Ratification of Employment – continued

E. Maintenance – continued

5. Pleshe, Antoinette
Driver
Maintenance, Operations & Transportation
Summer School
Not to exceed 4.5 hours per day
Funding Source: General Fund – Special Ed
Effective June 25, 2012 through
August 15, 2012
Range 21 – \$20.55 per hour
Total Cost: \$3,514.05
6. Richmond, David
Driver
Maintenance, Operations & Transportation
Summer School
Not to exceed 4.5 hours per day
Funding Source: General Fund – Special Ed
Effective June 25, 2012 through July 27, 2012
Range 21 – \$20.55 per hour
Total Cost: \$2,311.88
7. Horn, Vanetta
Bus Driver
Maintenance, Operations & Transportation
Summer School
Not to exceed 6 hours per day
Funding Source: General Fund – Special Ed
Effective July 1, 2012 through
August 15, 2012
Range 23 – \$21.62 per hour
Total Cost: \$4,929.36
8. Porter, Ramon
Bus Driver
Maintenance, Operations & Transportation
Summer School
Not to exceed 6 hours per day
Funding Source: General Fund – Special Ed
Effective July 1, 2012 through
August 15, 2012
Range 23 – \$21.62 per hour
Total Cost: \$4,929.36

BOARD REPORT

9.5 Classified Personnel Services Report No. 16 – Page 5

I. Authorization, Approval & Ratification of Employment – continued

E. Maintenance – continued

9. Tucker, Kevyn
Bus Driver
Maintenance, Operations & Transportation
Summer School
Not to exceed 6 hours per day
Funding Source: General Fund – Special Ed
Effective July 1, 2012 through
August 15, 2012
Range 23 – \$21.62 per hour
Total Cost: \$4,929.36
10. Horn, Vanetta
Bus Driver
Maintenance, Operations & Transportation
Child Development Summer Field Trips
Funding Source: Child Development
Effective July 1, 2012 through
August 31, 2012
Hourly, as needed – \$20.99 per hour
11. Porter, Ramon
Bus Driver
Maintenance, Operations & Transportation
Child Development Summer Field Trips
Funding Source: Child Development
Effective July 1, 2012 through
August 31, 2012
Hourly, as needed – \$20.99 per hour
12. Tucker, Kevyn
Bus Driver
Maintenance, Operations & Transportation
Child Development Summer Field Trips
Funding Source: Child Development
Effective July 1, 2012 through
August 31, 2012
Hourly, as needed – \$20.99 per hour

BOARD REPORT

9.5 Classified Personnel Services Report No. 16 – Page 6

I. Authorization, Approval & Ratification of Employment – continued

F. Security

1. Brown, Winsa
Security Guard
Security – Extra Assignment – Spring Break
Not to exceed 32 hours
Funding Source: General Fund
Effective March 26, 2012 through
April 8, 2012
Range 16 – \$18.18 per hour
Total Cost: \$581.76

2. Beckham, James
Security Guard
Security – Extra Assignment – Spring Break
Not to exceed 32 hours
Funding Source: General Fund
Effective March 26, 2012 through
April 8, 2012
Range 16 – \$18.18 per hour
Total Cost: \$581.76

3. Knight, Chris
Security Guard
Security – Extra Assignment – Spring Break
Not to exceed 16 hours
Funding Source: General Fund
Effective March 26, 2012 through
April 8, 2012
Range 16 – \$18.18 per hour
Total Cost: \$290.88

4. Myles, Cornell
Security Guard
Security – Extra Assignment – Spring Break
Not to exceed 8 hours
Funding Source: General Fund
Effective March 26, 2012 through
April 8, 2012
Range 16 – \$17.65 per hour
Total Cost: \$141.20

BOARD REPORT

9.5 Classified Personnel Services Report No. 16 – Page 7

I. Authorization, Approval & Ratification of Employment – continued

F. Security – continued

5. Roberson, Ray
Security Guard
Security – Extra Assignment – Spring Break
Not to exceed 32 hours
Funding Source: General Fund
Effective March 26, 2012 through
April 8, 2012
Range 16 – \$18.18 per hour
Total Cost: \$581.76

6. Sargent, John
Security Guard
Security – Extra Assignment – Spring Break
Not to exceed 24 hours
Funding Source: General Fund
Effective March 26, 2012 through
April 8, 2012
Range 16 – \$18.18 per hour
Total Cost: \$436.32

G. Student Helpers

1. Johnson, John
Student Helper – Workability
Location outside of district
Funding Source: General – Special Education
Effective April 23, 2012
Hourly, as needed – \$8.00 per hour

II. Authorization, Approval & Ratification of Resignations

1. Caffery, Michelle
Instructional Assistant – Special Education IIA
Linwood Howe – 6 hours per day, school year
Personal
Effective April 23, 2012
Range 16 – \$15.18 per hour

2. Williams-Byrd, Stefanie
Instructional Assistant – Special Education IIA
High School – 6 hours per day, school year
Personal
Effective April 30, 2012
Range 16 – \$17.65 per hour

BOARD REPORT

9.5 Classified Personnel Services Report No. 16 – Page 8

II. Authorization, Approval & Ratification of Resignations – continued

- | | | |
|----|---------------------|------------------------------------------------------------------------------------------------------------------------------------------------------|
| 3. | Ibarra Gomez, Pedro | Custodian III/YSPLC
La Ballona
8 hours per day, 12 months per year
Retirement
Effective July 31, 2012
Range 21 – \$3,459.00 per month |
|----|---------------------|------------------------------------------------------------------------------------------------------------------------------------------------------|

RECOMMENDED MOTION: That approval be granted for Classified Personnel Services Report No. 16

Moved by:
Vote:

Seconded by:

BOARD REPORT

5/8/12

9.6

9.6 Approval is Recommended for Jon Pearson, Principal of Culver City Middle School, to Attend the Third Van Leer International Conference on Education in Tel-Aviv, Israel, May 20-25, 2012

Board Policy 4133 states that all out-of-state travel must have Board approval. Mr. Jon Pearson, Principal of Culver City Middle School, has received an invitation to attend the Third Van Leer International Conference on Education in Tel-Aviv, Israel. The Van Leer Jerusalem Institute encourages professional dialogue among educators and policymakers from diverse areas to generate professional international discourse that encourages the sharing of knowledge, experience and thinking among countries. All expenses will be paid by the Van Leer Jerusalem Institute.

RECOMMENDED MOTION: That the Board approve Jon Pearson, Principal of Culver City Middle School, to Attend the Third Van Leer International Conference on Education in Tel-Aviv, Israel, May 20-25, 2012.

Moved by:

Seconded by:

Vote:

BOARD REPORT

9.7 Approval of Office of Child Development Agency Annual Report

The California Department of Education requires all Center-Based and Family Child Care Home Education Network contractors to submit an Agency Annual Report and include a self-evaluation.

RECOMMENDED MOTION: That the Board approve the Agency Annual Review Report for the Office of Child Development.

Moved by:

Seconded by:

Vote:

**Fiscal Year 2011–12 Program Self-Evaluation
Forms**

**All Forms Due:
Friday, June 1, 2012, 5 p.m.**

**Child Development Division
California Department of Education**

Program Self-Evaluation Annual Report

Contractor's Legal Name Culver City Unified School District Office of Child Development	
Vendor Number 19-6444	<input type="checkbox"/> Cal-SAFE CDS Code
Contract and Age	<input checked="" type="checkbox"/> CSPP <input type="checkbox"/> CCTR – (Infant/Toddler) <input type="checkbox"/> CCTR – (School Age) <input type="checkbox"/> Education Network (Infant/Toddler) <input type="checkbox"/> Education Network (Preschool) <input type="checkbox"/> CHAN <input type="checkbox"/> CMIG - (Infant/Toddler) <input type="checkbox"/> CMIG - (Preschool)
Date Program Self-Evaluation Completed	04/30/12
Number of Classrooms	16
Number of Family Child Care Homes	
<p>Describe the Program Self-Evaluation Process (Note: This area expands as necessary.) The Annual Report was compiled by the Director, and a Lead Teacher on the Agency's ongoing self-assessment utilizing the Desired Results System of Accountability. This process is part of the overall evaluation conducted by CCUSD and the Office of Child Development and includes the parents, staff, and the School Board. The self-evaluation process began September 2011 and continued through April 2012.</p> <p><u>By Culver City Unified School District</u></p> <ul style="list-style-type: none"> • The Superintendent provides ongoing support and feedback as well as conducts formal evaluations of the OCD Director. • The Assistant Superintendent of Educational Services works closely with the Program Administrator to insure Accountability of the Preschool Programs. This included, but was not limited to, organization of Kindergarten Informational Nights, teaming on the creation of the District's "Transitional Kindergarten Program" to be implemented September 2012 and the utilization of ESEA/NCLB Title 1, Part A funds (available for preschool) to improve student achievement. • The program administrator develops goals for the Agency related to curriculum and program implementation, based on ongoing self-assessment. Goals are discussed, revised, and updated during each administrative review. • The School Board convenes twice a month and engages in ongoing, informal review of OCD. Bi-weekly, the Board receives updates on programming, evaluation activities, and program modifications through a newsletter. The Board holds the OCD accountable to respond to inquiries from the community or district employees, regarding such issues as policy changes, fee increases, eligibility and wait list requirements, and curriculum implementation. In May 2012, the Director presented an overview of and addressed questions about the Desired Results System of Accountability, including agency self-evaluation, findings, and goals. • The District Fiscal Department provides on-going review of the operating budget, mid-year, and end-of-year budgets. • The District requires school readiness checklists to be completed by OCD for each child entering kindergarten. In addition, the formalized Kindergarten Assessment, (utilizing the 	

bench marked Kindergarten Literacy Assessment Tool) must be administered by preschool teachers, for all students entering CCUSD, Kindergarten and Transitional Kindergarten Programs.

By the Office of Child Development
Staff Development and Training

- An annual plan was developed and implemented to guide the self-evaluation process. The annual plan and related assessment dates were provided to staff at the beginning of the school year at the Professional Development Training that took place on September 1, 2011.
- Teachers continued to be provided with and participate in monthly staff meetings where they discussed curriculum development, timelines and expectations, asked questions, and shared ideas related to implementing the Desired Results system and the annual plan. They developed ideas and provided peer support for the lending library and ways to involve parents in their children's developing literacy and math concepts.
- As an agency, our preschool staff has spent much of the 2011/2012 school year in staff development training continuing with our focus on Curriculum Development. Our mission statement being "Raise your Expectations! When You Have High Expectations For Children, They Will Rise Up To Meet Them." By utilizing the Preschool Learning Foundations as a tool for our development, we spent the majority of 2011/2012 school year mastering the area of Mathematics and incorporating these mathematical skills into the student learning environment. By using more differentiated instruction as well as guidelines provided in the Preschool learning Foundations and Frameworks, we established a more inclusive system for regular monthly meetings. These meetings included all preschool teachers (both special ed., regular ed. and all Instructional Assistants) and we were able to bring staff together from multiple sites, where they could work together and be trained on the instructional techniques and strategies needed to support student learning. Staff created "SMART Goals" for their classrooms as well as their students. SMART is an acronym for Specific, Measurable, Attainable, Realistic and Timely. Through the use of this process, staff were moved toward more focused instruction and develop as INTENTIONAL educators.

DRDP-R

- DRDP-Rs were completed in within 60 days of enrollment and 6 months after the first assessment for preschool and school-age children. Group data summaries were completed and action plans developed to guide curriculum and program implementation to address changing developmental needs.

ERS

- Between September and October of 2011, the environments were assessed by classroom staff evaluated (using the appropriate ERS tool (ECERS-R or SACERS) to evaluate their own classrooms. Plans of correction were developed and submitted based on the classroom staffs findings. During the months of February and March 2012, a team of teachers were brought together to reassess all the classrooms. Reviewers provided score sheets, feedback, and suggestions for improvement to each classroom's staff. Classroom staff developed action plans and implemented changes. The team of reviewers confirmed necessary changes had been made and provided additional support needed. ERS Summaries of Findings were developed based on these findings, and environmental changes were made in each classroom and/or outdoor environment.

Parent Involvement

- A parent assessment of the program using the Desired Results Parent Survey was conducted February 2012. Teachers developed plans to address parent concerns.
- Parent conferences were held in November/December 2011 and April/May of 2012 to share findings from the DRDP-R, observations and documentation of children's development,

concerns, and celebrations of achievement.

- The Parent Advisory Board met once a month to discuss and approve changes or additions to Agency policies and fee increases, to represent parents and their concerns, and receive information about classroom and agency performance standards and self-assessment findings. The mission of the Parent Advisory Council is to enrich and promote early childhood education as well before and after-school care through the programs affiliated with the Office of Child Development in Culver City.

Overall Self-Evaluation and Annual Plan

- For each contract, an ERS Summary of Findings and a Program Action Plan was written specifying goals, objectives, timelines, and follow-up to address areas of improvement.
- Director and Lead Teachers continually monitor the program and classrooms to ensure that the program continues to meet standards and areas identified for continued growth are addressed in a timely manner. The Administrator conducted routine staff evaluations and staff members completed self-evaluations. The OCD administration asked each teacher to do a self-evaluation to determine if their curriculum is producing the desired outcomes and effectiveness on student performance. Utilizing the results from their students first desired results developmental profiles, teachers evaluated their current lessons and instructional activities to determine if they were in line with the students needs to make improvements in a particular area or measure. The teachers partnered with another teacher who did informal observations of lessons and provide constructive oral feedback on what they observed. Teachers were observed to see if they were teaching to the standards, if the lessons being taught would assist students in making gains in areas they scored low on previous assessments and if lessons were being adapted (when needed) to meet all students individualized needs.

A copy of the Program Self-Evaluation will be/has been presented to the Governing Board.		Date May 8, 2012
A copy of the Program Self-Evaluation will be/has been presented to teaching/program staff.		Date May 7, 2012
A copy of the Program Self-Evaluation will be/has been presented to parents.		Date June 5, 2012
Statement of Completion I certify that a Program Self-Evaluation was completed.	Signature Name, Title, and Phone Number	Date

**Desired Results Developmental Profile Summary of Findings
And Program Action Plan – Program or Network Level**

Contractor Name: Culver City Unified School District Office of Child Development	
Contract Type, Education Network, and/or Cal-SAFE CSPP	Age Group (Infant/Toddler, Preschool, School-Age) Preschool
Planning Date 4/25/12	Lead Planner's Name and Position Audrey L. Stephens (Program Director)
Follow-up Date(s) April 2013	Lead Planner's Name and Position

This form can be expanded and is not limited to a single page.

Key Findings from Developmental Profiles And Educational Outcomes (What will be accomplished for children?)	Action Steps (Including materials and training needed, acceptable goals and supervision strategies)	Expected Completion Date and Persons Responsible	Follow-up and Re-evaluation (Changes made, dates completed, time extended)
<p>Findings From Developmental Profile MATH Domain #33 Number sense of mathematical operation 2% are not yet at the exploring stage, 13% are at the exploring stage and 24% are at the developing stage. #35 Measurement 1% of children are not yet at the exploring stage, 8% are at the exploring stage, and 27% are at the developing stage. #36 Shapes 6% of children are at the exploring</p>	<p>As part of our plan of correction, the following Action Steps have been developed:</p> <ul style="list-style-type: none"> 40% of our Preschool Staff Development Training for the 2012/2013 school year will focus on re-training staff on the administration of the DRDP instrument Tool and expectations for student outcomes. Sending identified staff to West Ed DRDP trainings in the fall and spring. Bringing in a trained consultant (for 3 of the 9 staff development trainings) to provide a detailed overview for all preschool staff on the implementation of the DRDP. Increase classroom walkthroughs done by administrator and curriculum liaison. 	<p>Audrey L. Stephens, Program Director Darla Pulliam, Curriculum Liaison April 2013</p>	

<p>stage and 31% are at the developing stage.</p> <p>#37 Patterning 2% are not yet at the exploring stage, 7% are at the exploring stage, and 22% are at the developing stage.</p> <p>Key Findings For the previous agency annual report 2010/2011, we determined that our students were at the emerging level in the area of mathematics as opposed to the building and integrating levels. Our plan of correction was to spend much of the 2011/2012 school year training staff on the implementations of mathematics and incorporating these mathematic skills into the learning environment, with the expectation of garnering better student assessment results in the Math Domain section. While we did make marginal gains, the gains made were not as significant as expected. After much analysis of the data, we are concerned that the student scores do not align themselves with what has been observed in the classroom. Subsequently, we, the administrative team, inclusive of our newly established "Curriculum Liaison" position, have determined that teacher perceptions of what determines the level of mastery required to move from one developmental level to another are not aligning with the DRDP Descriptor and therefore, the observations made by teachers are not a true reflection of students capabilities.</p> <p>Educational Goal To have a substantial amount of children transitioned from the exploring and developing levels into the building and integrating developmental level.</p>	<p>looking closely at differentiated instruction and to see if teachers are being authentic in their collection of anecdotal data.</p> <ul style="list-style-type: none"> • Purchase of teacher support curriculum materials linked to DRDP's. 		
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BOARD REPORT

5/8/12
9.8

9.8 Compensation Report of the Members of the Board of Education

The attached report lists the cost to the District of all expenditures paid out on behalf of each Board Member from January 1, 2012 through March 31, 2012.

RECOMMENDED MOTION: That the Board of Education for Culver City Unified School District accept the Compensation Report for the period of January 1, 2012 through March 31, 2012 as presented.

Moved by:

Seconded by:

Vote:

2011-12
Quarterly Compensation and Expenditure Report
of the
Members of the Board of Education

January 1, 2012 to March 31, 2012

Board Member	Stipend	Statutory Benefits	Health & Welfare	Monthly Total	Quarterly Total
Fetter, Laura J	\$ 240.00	\$ 32.78	\$ -	\$ 272.78	\$ 818.34
Goldberg, Nancy	\$ 240.00	\$ 32.78	\$ -	\$ 272.78	\$ 818.34
Paspalis, Katherine	\$ 240.00	\$ 39.99	\$ 1,108.92	\$ 1,388.91	\$ 4,166.73
Siever, Patricia	\$ 240.00	\$ 32.78	\$ 10.80	\$ 283.58	\$ 850.74
Silbiger, Karlo	\$ 240.00	\$ 32.78	\$ -	\$ 272.78	\$ 818.34
TOTAL	\$ 1,200.00	\$ 171.11	\$ 1,119.72	\$ 2,490.83	\$ 7,472.49

This report represents all expenditures made by the District to, or on behalf of, Members of the Board of Education:

- A Stipend is "compensation" made to elected officials for the public service they provide pursuant to Education Code 35120.
- Statutory Benefits are expenditures paid by the District related to the Stipend.
- Health & Welfare represents expenditures for medical, dental and life insurance.
- Other Expenditures are travel/conference related expenses while on District business.
- At the end of each Fiscal Year, Staff will present the annual board compensation report.

BOARD REPORT

10.1 Presentation Regarding Dual Language Mandarin Immersion for 2013-2014

Dr. Magaly Lavadenz, Loyola Marymount University, and Dr. Susan Jain, Confucius Institute, University of California Los Angeles, will present information regarding the possibility of instituting Mandarin Immersion beginning in kindergarten in the 2013-2014 school year.

BOARD REPORT

5/8/12
10.2

10.2 Spotlight on Education – Office of Child Development

Audrey Stephens, Program Director of the CCUSD Office of Child Development, will spotlight the Student Assessment Process for Preschool Programs.

5/8/12
12.1

BOARD REPORT

12.1 Draft of Board's Goals and Objectives 2012-2013

At the request of Board member Patricia G. Siever, the Superintendent will present a draft of the Board Goals and Objectives for the 2012-2013 school year.

**CULVER CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
Draft of Annual Goals and Objectives
2012-2013**

Until amended, the Culver City Board of Education will operate with the following goals:

Budget and Resource Development

- Continue to explore, strengthen and utilize all potential revenue streams
 - Explore facility usage
 - Institute T-K
 - CBAC
 - Capital projects
 - Complete three capital projects (Elevators, Athletic Fields, Solar)
 - Begin work on Robert Frost
 - Begin process to renew EE Parcel Tax with Citizens' Oversight Committee
- Coordinate District-wide expertise in the writing, acquisition and implementation of Federal, State and private grants
 - Pursue more grants
 - Explore potential of hiring a master grant writer
- Monitor and adjust budget priorities to maintain fiscal stability in response to the ongoing severe State/Federal education funding cuts.
 - Open, transparent budget process with community
 - Board Finance Sub-committee meets with CBAC
- Coordinate with SELPA and Special Education staff to review Special Education programs and Mental Health Care programs
- Comply with Education Code Section 17070.955 (Education Code Section 51224, subdivision (b) of Section 51225.3, subdivision (b) of Section 51228 and Section 52336.1) for district-wide vocational and CTE facilities adequacy:
 - Determine district-wide design requirements and facilities support as part of the long-range capital program planning necessary to meet the future needs of district CTE curriculum
 - The design requirements shall reflect industry sectors identified in the state-adopted CTE content standards used in the District's CTE curriculum
 - Periodically assess existing and planned district-wide facilities and equipment to ensure they meet the needs of the current and future Career Technical Education curriculum
 - Implement any needed capital improvements (facilities and equipment) in new construction and or modernization or other project(s) for which the school district is requesting state funding, at all school sites district-wide if such needs have not yet been met

Students and Student Success

- Utilize information provided by administrative staff regarding student achievement data and the gap in achievement between various student populations to determine an appropriate course of action for teaching and learning.
- Expand options for Career-Technical education pathways for students in all secondary schools, including the continuation high school and adult school.
 - **Work with the Regional Occupational Program (ROP) to expand the options in Career-Technical education for all secondary students**
 - **Continue collaboration with West Los Angeles College**
- **Continue to implement the Response to Intervention (RTi) model at every school site**
- **21st Century Student Outcomes and Support Systems**
 - **Life and Career Skills**
 - **Learning and Innovation Skills—4 Cs (Critical Thinking, Communication, Collaboration, Creativity)**
 - **Information, Media, and technology skills**
 - **Core Subjects**
 - **Support Systems:**
 - **Standards and Assessments**
 - **Curriculum and Instruction**
 - **Professional Development**
 - **Learning Environments**
- **Promote Positive Student Behavior**
 - **Implement Olweus Anti-Bullying Program**
 - **Continue Caring School Communities**
 - **Explore reinstating Community Day School**

Learning/Academics

- Strengthen the English Language Learner programs using the dynamics of the cohort system (parents, students and teachers), and focus on English Language Learner pedagogies and methodologies
- Provide professional development for faculty and staff such as data analysis, including disaggregating data, Galileo benchmark assessments (K-12), differentiated instruction, small group reading instruction and cognitively guided instruction in math, intervention programs, and the utilization of grade level pacing guides that address standards-based instruction
- **Build a Culture for 21st Century Teaching and Learning**
 - **Focus on Common Core Standards**
 - **Ensure that students have 21st Century Materials and Tools, including Technology**
- **Promote Environmental Sustainability**

Staff/Personnel Quality

- Acknowledge and recognize, annually, faculty, staff and administrators who have demonstrated their commitment to the welfare of our District and students
- Continue to recruit and retain certificated and classified staff who are committed to the concept that all students can learn
- **Provide professional development to all staff to address 21st Century teaching and learning strategies and skills**

Community Relationships/Partnerships

- Continue to strengthen the Board's relationship with the City Council which will allow both bodies to work collaboratively on shared/mutual interests.
- Explore and continue to build relationships with Culver City Businesses, community colleges and the Art Community, to create innovative programs and opportunities for student who want to pursue vocational/workforce training.

System (Institutional) Effectiveness

- The Board's Annual Goals and Objectives go into effect (operative) at the beginning of each fiscal year, in July.

Implementation

- April: Board drafts Annual Board Goals and Objectives for the next (subsequent) fiscal year
- May: Board approves its Annual Goals and Objectives for the next (subsequent)fiscal year
- June: Board report regarding the progress of the Board's current year's Goals and Objectives
- July: The Board's annual Goals and Objectives for the new fiscal year are operative.

BOARD REPORT

**5/8/12
12.2**

12.2 Community Budget Advisory Committee (CBAC) Report

The Community Budget Advisory Committee's report will be presented by Mr. Alan Elmont, Chairperson.

**Community Budget Advisory Committee
2011-2012 Report to the Superintendent
May 8, 2012**

Pursuant to AR3100 (c) Section 7, I am pleased to present this iteration of the Community Budget Advisory Committee's (CBAC) first report and recommendations. AR3100 lists eight duties members of CBAC are expected to perform. They are:

1. Become and remain knowledgeable of California school financial matters by regularly attending CBAC meetings and staying current with budget information.
2. Become familiar with income projections for the District budget including projections of Average Daily Attendance (ADA), increases and/or decreases in State and Federal funding and changes and/or additions to any other source of income available to the school District.
3. Review operational allocations to sites and departments.
4. Review special requests submitted by sites and departments for funding beyond their operational allocations.
5. Review budget requests in relation to overall District needs. Make recommendations to develop a budget that is a comprehensive reflection of the instructional needs of the school system within financial limitations.
6. Be responsible for recommending reductions and/or additions to the budget.
7. Develop a preliminary list of budget recommendations to be presented to the Superintendent for review no later than May 15. Include a prioritization of requests that were not included due to a lack of funds and a prioritized list of budget reduction contingencies should a revenue shortfall occur. The budget recommendations must keep in mind all requirements established by the State of California in its Criteria and Standards and the constraints of collective bargaining agreements.
8. Review and incorporate the Superintendent's recommended changes, if any, into CBAC's preliminary budget recommendations. The Superintendent shall be responsible for final recommendations presented to the Board of Education.

To date, CBAC has held 4 meetings, one per month beginning in January 2012. As a newly constituted body, CBAC has spent the majority of our time becoming knowledgeable of California school financial matters and CCUSD's budget through the most current Interim Reports. As the Superintendent and Board is aware, understanding even how to read our budget given the manner which the State of California requires it to be constituted is a challenge and will require many more meetings before CBAC can fully digest various aspects of the budget before we become knowledgeable enough to make detailed recommendations. We are appreciative of the District Business Services department for their efforts in providing information and updates while faced with transition and few staff with available hours.

These limitations weigh heavily on CBAC's ability to provide comprehensive budget recommendations to the Superintendent at this time. Fortunately, CCUSD is not yet facing budget reductions or increases requiring significant modification to the new budget as we understand....yet. Yet there are a number of points and recommendations CBAC wishes to present to the Superintendent.

**Community Budget Advisory Committee
2011-2012 Report to the Superintendent
May 8, 2012**

First, by way of protocol and in keeping with items 3., 4., 5. and 8. (above), CBAC is expected to *weigh in* on expenditures, cuts and/or proposals affecting District budget allocations or reversals of prior CBAC committee recommendations adopted by previous Boards PRIOR to a vote by the Board. This recommendation/request arose in response to two particular items presented to the Board by the Superintendent of which CBAC was unable to provide budgetary input. Specifically, the fiscal impact of relocating Culver Park coupled with the increased ADA of full-day kindergarten classes at El Marino and the restoration of the position for an Assistant Superintendent of Human Resources. CBAC recognizes there will be many budgetary items occurring which will require action before CBAC can agendize and respond, yet where such exigencies do not exist, such items should be presented to CBAC before a vote is taken.

CBAC recommends the Board begins discussion of a new Parcel Tax no later than January or February of 2013. With the current parcel tax set to expire, CCUSD will not be able to project income beyond the final year of tax collections which will negatively impact the budget. Whether to seek a new parcel tax and for how much should be addressed early so if a new parcel tax is to be sought there is sufficient time to allow for another successful campaign.

CBAC recommends the District to begin prioritizations in eventual expectations of a restoration of funding. Albeit, this is not anticipated for a number of years, such discussions are also informative in addressing the restructuring that will be required to eliminate the current practice of deficit spending and insure a continued balanced budget.

CBAC passed a motion to recommend to the Board of Education that budget documents show additional detail about reserve percentages. The state mandates a minimum 3% of the budget be held in reserve for economic uncertainty, but a district may decide to hold a higher amount in reserve as has CCUSD when it increased the amount of the reserve to 5%. In the interest of clarity, CBAC believes the percentage also be included in the District Budget.

In moving forward, CBAC recognizes the need to make future recommendations to the Superintendent as the District will need to address eliminating the deficit in its spending absent new sources of revenue. Additionally, items CBAC will be exploring will include such topics as advocacy efforts to drive new revenue into the district; the potential to again refinance our Measure T bonds; pay comparisons; and continued monitoring of state funding.

Respectfully Submitted by:

Alan Elmont
Chairperson, Community Budget Advisory Committee

BOARD REPORT

5/8/12

12.3

12.3 First Reading of Revised Exhibit 1330 to Existing Administrative Regulation and Board Policy 1330 – Use of School Facilities

It is recommended practice that the Board of Education review Board Policies and Administrative Regulations on a regular basis. District Administration recommends the revision of Exhibit 1330 – Use of School Facilities to reflect language previously suggested by Board members to provide further clarification on the usage of facilities by PTA and Booster Clubs.

PERMIT

**CULVER CITY UNIFIED SCHOOL DISTRICT
APPLICATION FOR THE USE OF SCHOOL PROPERTY**

Request is hereby made by the undersigned for the use of the school facilities described below:

SCHOOL _____
 Cafetorium _____
 Room Number _____
 Other _____
 Robert Frost Auditorium _____

(District Use Only)

Facility Rental Fee _____
 Custodial Overtime: Yes ___ No ___
 Security Necessary: Yes ___ No ___
 Proof of Insurance: Yes ___ No ___

DATE(S) _____ HOURS _____ to _____

NATURE OF ACTIVITY: _____

NUMBER OF PERSONS: _____

CHAIRS/TABLES: Yes ___ No ___

How Arranged _____

AUDIO/VISUAL EQUIPMENT NEEDED: _____

KITCHEN: Yes ___ No ___ (If yes, complete kitchen requisition form)

IS THIS A FEE BASED PERMIT? _____ IF SO, HOW MUCH? _____

Applicant hereby agrees to hold the Culver City Unified School District, its Governing Board, the individual members thereof, and all district officers, agents, and employees free and harmless from any loss, damage, liability, cost or expense that may arise during or be caused in any way by such use or occupancy of school property.

The applicant agrees to furnish such liability or other insurance for the protection of the public and the District as the District may require. No permit shall be issued without proof of such insurance. The applicant hereby agrees to reimburse the school district for any damage to school property occasioned by or growing out of the use herein requested. Applicant hereby agrees to conform to the rules and regulations of the Board of Education governing the use of school buildings as printed on the reverse side of this form.

Applicant hereby agrees that school property will not be used for the commission of any act which is prohibited by law, or the commission of any crime including, but not limited to, the crime specified in sections 11400 and 11401 of the California Penal Code. (Calif. Supr. Ct. ruling: A.C.L.U. vs. L.A. Board of Ed., L.A. 326948).

NAME OF ORGANIZATION _____ DATE _____

NON-PROFIT ORGANIZATION? Yes ___ No ___ FAX # _____

APPLICANT'S NAME _____ (Please print) E-MAIL # _____

SIGNATURE OF APPLICANT _____ TITLE _____

ADDRESS _____ PHONE _____

APPROVED BY BUSINESS OFFICE: _____ DATE _____

REMARKS: _____

CULVER CITY UNIFIED SCHOOL DISTRICT

RULES AND REGULATIONS FOR RENTAL/USE OF SCHOOL FACILITIES

1. Any use of school facilities shall comply with all applicable State and local laws and regulations. Organizations shall ensure that all activities held, equipment used and food or other items of personal property used or distributed; shall comply with applicable State and local fire, health, and safety laws and regulations. Any use contrary to law shall be grounds for denial of further use. Parking of vehicles shall comply with all District and City regulations.
2. Any use by any individual, society, group or organization for the commission of any act intended to further any program or movement the purpose of which is to accomplish the overthrow of the government of the United States or the State by force, violence, or other unlawful means shall not be permitted or suffered. Any individual, society, group or organization which commits any act intended to further any program or movement the purpose of which is to accomplish the overthrow of the government by force, violence, or other unlawful means while using school property is guilty of a misdemeanor. (Education Code Section 40040 et.seq.)
3. Organizations shall hold the Culver City Unified School District, its Board of Education, the individual members thereof, and all District employees free and harmless for any loss, damage, liability, cost or expense that may arise during, or resulting from, such use of occupancy of school facilities.

The District will, except when legally prohibited, require organizations to name the District as an additional insured for bodily injured, liability, and property damage in the following amounts: one million dollars for each occurrence and one million dollars in the aggregate.
4. All meetings shall close by 10:00 p.m., with facilities vacated by 10:15 p.m. or 10:30 p.m., if a clean-up period is required.
5. There shall be no obscene language, quarreling, fighting, gambling, or use of intoxicants, hallucinatory drugs or narcotics in or about the school facilities. There shall be no smoking in or about school facilities. Violations shall be sufficient cause for denying further use.
6. All organizations using school facilities shall have adult supervision. There shall be no less than one supervisor for each 20 minors. District may require more supervision if deemed necessary.
7. Any breakage, damage or loss of District property, beyond reasonable wear and tear, or any facilities left littered or unsanitary requiring special clean-up or repair shall be paid for by the applicant or organization using the facilities.
8. School furniture or apparatus may not be removed or displaced by any group without permission from and under the supervision of the District employee in charge.
9. Facilities shall not be opened earlier than called for on the application and the user party must have with them a permit or copy during the use period.
10. The collection and payment of all Federal, State or other taxes is the responsibility of the organization using the facilities.
11. The District reserves the right to charge direct cost rates to any and all user groups.
12. Groups that rent facilities at least once per week for a minimum of 15 weeks may receive a 10% discount by paying in full before usage.
13. The individual who signs the permit is responsible to provide and review with all users in their group a copy of the rules and regulations for using school facilities. Failure to do so could result in the revocation of permit.

Use of Facilities

The following Hold Harmless Agreement shall be completed prior to use of facilities:

To: CULVER CITY UNIFIED SCHOOL DISTRICT

In connection with the granted use of your facilities and premises at:

_____ for _____

We, _____ hereinafter referred to as the Permittee, do agree to defend, indemnify and hold harmless the Culver City Unified School District, hereinafter referred to as the District, its officers, agents and employees, individually and collectively, from and against all costs, losses, claims, demands, suits, actions, payments and judgements, including legal and attorney fees, arising from personal or bodily injuries, including death, or property damage or otherwise, however caused, sustained by any person(s), firm(s), corporations(s), including the District, brought or recovered against any of the above that may arise for any reason from or during or be alleged to be caused by the undersigned's use/occupancy of District's facilities, furniture or equipment or other use as requested by the Permittee, or from any occurrence in or on the demised premises, and will further indemnify and hold the District harmless against and from any and all claims arising from any breach or default on the part of the Permittee in the performance of any covenant or agreement on the part of the Permittee to be performed pursuant to the terms of this use, or arising from any act or negligence of the Permittee, or any of its agents, contractors, servants, employees, licensees, customers, or invitees. In the case any action or proceeding is brought against the District by reason of such claim, the Permittee, upon notice from the District, covenants to resist or defend at Permittee expense such action or proceeding by counsel reasonably satisfactory to the District.

The Permittee further agrees to retain responsibility for any loss, theft or damage to Permittee's equipment, supplies or materials or equipment, supplies or materials of others brought onto or stored on District's premises in connection with Permittee's use of District's facilities and premises.

The Permittee further agrees and promises not to use or permit any other person, firm, or corporation to use pictures or films of the premises and/or facilities of the Culver City Unified School District in any movie film, film production or commercial venture the subject matter of which does or might bring discredit to the District, including any film production which contains immoral, obnoxious, obscene or injurious material, or is subversive in any way.

The Permittee further agrees to surrender the premises and facilities to the District at termination of the use period hereinbefore specified in the same condition as at the commencement of the period. The Permittee shall not remove any District property. All equipment, supplies and materials of any kind, supplied and used by the Permittee, shall be removed from the premises at termination of the use period. The Permittee shall be responsible for any damage to District property, arising from Permittee's use, and shall promptly reimburse the District for repair or replacement as billed. The undersigned further agrees to provide a Certificate of Insurance for liability coverages and limits acceptable to the District.

IN WITNESS WHEREOF, the Permittee has executed this document

on the _____ day of _____, 20_____

Signature _____

Name (Authorized Representative) _____ Title _____

Use of Facilities

Use of Culver City Unified School District Facilities
by Free-Use Groups*

_____ (name of person/group) has contacted the following alternative locations and declares that no alternative location is available for the following activity:

Alternative locations (List Locations in the Community), date and person contacted:

1. _____
2. _____
3. _____

I declare under penalty of perjury that the foregoing is true and correct.

Group _____

Agent _____

Date _____

* This declaration is required of free-use groups which have been granted free-use by the Board of Education.

Community Relations

E 1330 (d)

Use of Facilities

PTA, Booster Clubs, Culver City Police and Fire Groups, A.L.L., Culver City Education Foundation, Friends of the Culver City Youth Health Center, Academy of Visual & Performing Arts

The above organizations shall receive free use of facilities to conduct meetings Monday through Friday during the regular school year. Facility use by these organizations on weekends, holidays and summer months shall be assessed a \$41.25 per hour charge to off-set the cost of custodial, maintenance and security of the facilities with the exception of one major fundraising event per year, per organization, per site, to be charged \$8.25 per hour.

Girl and Boy Scout Troops, A.L.L., PTA, Booster Clubs

The above organizations shall receive forty (40) free hours of use Monday through Friday during the regular school year. All additional use shall be at \$8.25 per hour. Facility use by these organizations on weekends, holidays and summer months shall be assessed a \$41.25 per hour charge to off-set the cost of custodial, maintenance and security of the facilities.

At the discretion of the Superintendent or designee, the District may offer reduced direct cost rates to other non-profit groups.

BOARD REPORT

**5/8/12
14.1a**

14.1a Approval of Superintendent Selection

Submitted by Superintendent search firm, Educational Leadership Services, are the personal characteristics and professional skills and abilities information that will be listed on the job announcement brochure. Once acted upon, it will be on the ELS website the next day for prospective candidates.

RECOMMENDED MOTION: That the Board of Education Approves the Personal Characteristics and Professional Skills and Abilities Information to be listed on the job announcement brochure for the Superintendent position as presented.

Moved by:

Seconded by:

Vote:

Personal Characteristics

Excellent interpersonal skills with the Board, staff, parents and community members.

Excellent communicator who recognizes the importance of being open and candid with key stakeholders.

A passion for public education and the diverse student population we serve.

A high degree of professional and personal integrity and ethics.

Demonstrated leadership in team building and in establishing collaborative partnerships within the district and with community groups.

A leader who can unify district and community stakeholders toward the attainment of a common vision.

A forward thinker who is committed to moving the district forward toward 21st century learning.

Outcome oriented and insures Board goals and objectives are monitored and attained at a very high level.

A strong, confident decision maker who considers numerous data sources, suggestions, and differing opinions before making decisions.

Committed to equity for all students through a rigorous and challenging curriculum.

Visible and accessible to staff, parents, and community members.

Professional Skills and Abilities

The ability to articulate successful instructional programs and to replicate them K-12.

A strong curriculum leader who supports a balanced curriculum, with interest in maintaining a college focus, career-technical education, the fine arts, language acquisition, co-curricular and alternative education programs.

A proven record of enhancing student achievement and reducing the achievement gap.

Understands and supports increased use of technology in instruction and in district management.

Experience with capital construction projects.

Builds strong alliances and collaborative relationships with parent and community groups as well as local city government and business leaders.

Has excellent fiscal management and district budgeting skills that will maintain and enhance the instructional program.

Understands collective bargaining and the value of a positive professional relationship with employee organizations.

Keeps the district on the cutting-edge by integrating current research and practice into district instructional programs.

Successfully assigns responsibility, empowers staff and insists on accountability.

Provides strong leadership and direction in a challenging and changing environment.

Establishes practices and procedures that recruit, train, evaluate and retain exemplary employees at all levels.

BOARD REPORT

**5/8/12
14.1b**

14.1b Sixth Reading and Approval of Revised Board Bylaw 9323, Meetings Conduct

It is recommended practice that the Board of Education review Board Policies and Administrative Regulations on a regular basis. District Administration recommends the revision of Board Bylaw 9323, Meetings and Notices to reflect new language as recommended by the California School Boards Association and District council.

RECOMMENDED MOTION: That the Governing Board of Culver City Unified School District approves the Revised Board Bylaw 9323, Meetings Conduct as presented.

Moved by:

Seconded by:

Vote:

MEETING CONDUCT

BB 9323 (a)

Meeting Procedures

All Governing Board meetings shall begin on time and shall be guided by an agenda prepared in accordance with Board bylaws and posted and distributed in accordance with the Ralph M. Brown Act (open meeting requirements) and other applicable laws.

(cf. 9322 – Agenda/Meeting Materials)

The Board president shall conduct Board meetings in accordance with Board bylaws and procedures that enable the Board to efficiently consider issues and carry out the will of the majority.

(cf. 9121 – President)

The Board believe that late night meetings deter public participation, can affect the Board's decision-making ability, and can be a burden to staff. Regular Board meetings shall be adjourned at 10:30 p.m. unless extended to a specific time determined by a majority of the Board. The meeting shall be extended no more than once and subsequently may be adjourned to a later date.

(cf. 9320 – Meetings and Notices)

Quorum and Abstentions

The Board shall act by majority vote of all of the membership constituting the Board, or as otherwise required by law, or permitted by the Board's Bylaws with respect to purely procedural matters.

(cf. 9323.2 – Actions by the Board)

The Board believes that when no conflict of interest requires abstention, its members have a duty to vote on issues before them. When a member abstains, his/her abstention shall not be counted for purposes of determining whether a majority of the membership of the Board has taken action.

Public Participation

Members of the public are encouraged to attend Board meetings and to address the Board concerning any item on the agenda or within the Board's jurisdiction. So as not to inhibit public participation, persons attending Board meetings shall not be requested to sign in, complete a questionnaire, or otherwise provide their name or other information as a condition of attending the meeting.

In order to conduct district business in an orderly and efficient manner, the Board requires that public presentations to the Board comply with the following procedures:

1. The Board shall give members of the public an opportunity to address the Board **on any item of interest to the public that is within the subject matter jurisdiction of the Board,** either before or during the Board's consideration of each **the** item of business to be discussed at regular or special meetings. (Education Code 35145.5, Government Code 54954.3)
 - a. ~~Consent agenda items are considered routine, requiring no discussion and are normally all approved at one time by the Board. However, a Board member or a member of the audience may have a question concerning a particular item and may request that it be withdrawn from the consent list.~~
 - b. ~~Action items are usually submitted to the board with a specific recommendation for action from the Superintendent. Normal Board procedure on action items includes: 1) receiving additional background information or analysis from the administration on the item proposed for action; 2) receiving comments from members of the audience so that the Board may receive information and reaction from the public. (Presentations by the public shall be limited to three minutes per person and twenty minutes per agenda item unless the Governing Board, by majority vote, agrees to extend the time.); 3) introducing a motion on the item by a Board member; 4) members of the Board introducing a discussion, asking questions of the Superintendent and/or other resource people; and 5) taking action on the item in question.~~
 - e. ~~Information items are generally included on the agenda for two reasons:~~
 - ~~1. To solicit reactions from the Board and public on matters which may be presented to the Board for action at a later date; and~~
 - ~~2. To provide presentations and information on a wide range of matters of interest to the Board of Education and public, but require no action.~~

~~Note: (Presentation by the public shall be limited to three minutes per person and twenty minutes per agenda item unless the Governing Board, by majority vote, agrees to extend the time.)~~
2. At a time so designated on the agenda **at a regular meeting,** members of the public may bring before the Board **matters that are not listed on the agenda,** at

~~a regular meeting, matters that are not listed on the agenda. The Board may refer such a matter to the Superintendent or designee or take it under advisement, but shall not take action at that time except as allowed by law. The matter may be placed on the agenda of a subsequent meeting for action or discussion by the Board. Those wishing to speak should complete a speaker's card and submit it to the Board president. Three minutes will be allotted members of the audience, for a total of twenty minutes during this portion of the agenda. Board members will be allotted fifteen minutes during this portion of the agenda.~~ **shall take no action or discussion on any item not appearing on the posted agenda, except as authorized by law.** (Education Code 35145.5, Government Code 54954.2)

~~(cf. 9323.2 - Actions by the Board)~~

3. Without taking action, Board members or district staff members may briefly respond to statements made or questions posed by the public about items not appearing on the agenda. Additionally, on their own initiative or in response to questions posed by the public, a Board or staff member may ask a question for clarification, make a brief announcement, or make a brief report on his/her own activities. Furthermore, the Board or a Board member may provide a reference to staff or other resources for factual information, ask staff to report back to the Board at a subsequent meeting concerning any matter, or take action directing staff to place a matter of business on a future agenda. (Government Code 54954.2)
4. **The Board need not allow the public to speak on any item that has already been considered by a committee composed exclusively of Board members at a public meeting where the public had the opportunity to address the committee on that item. However, if the Board determines that the item has been substantially changed since the committee heard the item, the Board shall provide an opportunity for the public to speak. (Government Code 54954.3)**
5. A person wishing to be heard by the Board shall first be recognized by the president and shall then proceed to comment as briefly as the subject permits.

Individual speakers ~~will~~ **shall** be allowed up to three minutes to address the Board on each agenda ~~or nonagenda~~ **each** item. The Board shall limit the total time for public input on ~~an agenda~~ **each** item to 20 minutes. With Board consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The president may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add.

- 5.6. The Board president may rule on the appropriateness of a topic. If a the topic would be more suitably addressed at a later time, the president may indicate the time and place when it should be presented.

The Board shall not prohibit public criticism of its policies, procedures, programs, services, acts or omissions. (Government Code 54954.3) In addition, the Board may not prohibit public criticism of district employees ~~No oral presentation shall include charges or complaints against any employee of the Board, including the Superintendent, regardless of whether or not the employee is identified in any way. All charges or complaints against employees must comply with Board policy and regulations regarding employee notification and closed sessions of the Board. (Government Code 54954.2)~~

Whenever a member of the public initiates specific complaints or charges against an employee, the Board president shall inform the complainant that in order to protect the employee's right to adequate notice before a hearing of such complaints and charges, and also to preserve the ability of the Board to legally consider the complaints or charges in any subsequent evaluation of the employee, it is the policy of the Board to hear such complaints or charges in Closed Session unless otherwise requested by the employee pursuant to Government Code 54957. The Board president shall also encourage the complainant to file a complaint using the appropriate district complaint procedure.

(cf. 1312.1 – Complaints Concerning District Employees)
(cf. 9321 – Closed Session Purposes and Agendas)

- 6.7. The Board president shall not permit any disturbance or willful interruption of Board meetings. Persistent disruption by an individual or group shall be grounds for the chair **president** to terminate the privilege of addressing the Board.

When a member of the public's time to speak has expired, and not been extended, he or she shall leave the podium immediately.

A. Members of the public who continue to speak after their time to do so has expired, or without having been recognized by the Board President are out of order.

1. If a member of the public either refuses to leave the podium or persists in engaging in conduct (as opposed to the content of their speech) which is disruptive of the Board's meeting, the Board President shall warn the member of the public that he or she is out of order and disrupting the meeting.

2. If, after warning the disruptive member or members of the public, the Board President may take such action as may be necessary to restore order to the meeting. In such event, the Board President may call for a voice vote to immediately call a recess of the meeting. If after returning from the recess, the disruption persists, the Board President may take such further action as he or she deems necessary to restore order to the meeting. Individuals whose conduct willfully disrupts a meeting of the Board are subject to arrest and removal pursuant to Penal Code Section 403 and Education Code Section 32210.

3. As may be appropriate, the Board President may, after warning disruptive members of the public in attendance at the meeting, ask for a voice vote of the Board directing that the meeting room be cleared pursuant to Government Code Section 54957.9.
 - a. In this event, members of the media not participating in the disturbance shall be allowed to remain, and individuals not participating in such disturbances may be allowed to remain at the discretion of the Board. When the room is ordered cleared due to a disturbance, further Board proceedings shall concern only matters appearing on the agenda. (Government Code 54957.9)

 - b. The Board may permit members of the public present who did not participate in the disruption to return to the meeting, after the room has been cleared.

~~_____ (cf. 9324 - Minutes and Recordings)~~

Recording by the Public

The Superintendent or designee shall designate locations from which members of the public may broadcast, photograph or tape record open meetings without causing a distraction.

(cf. 9324 - Board Minutes and Recordings)

If the Board finds that noise, illumination or obstruction of view related to these activities would persistently disrupt the proceedings, these activities shall be discontinued or restricted as determined by the Board. (Government Code 54953.5, 54953.6)

MEETING CONDUCT (continued)

BB 9323 (f)

Legal Reference:

Education Code

- 5095 Powers of remaining board members and new appointees
- 32210 Willful disturbance of public school or meeting a misdemeanor
- 35010 Prescription and enforcement of rules
- 35145.5 Agenda; public participation; regulations
- 35163 Official actions, minutes and journal
- 35164 Vote requirements
- 35165 Effect of vacancies upon majority and unanimous votes by seven member board

Government Code

- 54953.5 Audio or video tape recording of proceedings
- 54953.6 Broadcasting of proceedings
- 54954.2 Agenda; posting; action on other matters
- 54954.3 Opportunity for public to address legislative body; regulations
- 54957 Closed sessions**
- 54957.9 Disorderly conduct of general public during meeting; clearing of room

PENAL CODE

- 403 Disruption of assembly or meeting**

COURT DECISIONS

- McMahon v. Albany Unified School District, (2002) 104 Cal.App.4th 1275**
- Rubin v. City of Burbank, (2002) 101 Cal.App. 4th 1194**
- Baca v. Moreno Valley Unified School District, (1996) 936 F.Supp. 719**

ATTORNEY GENERAL OPINIONS

- 76 Ops. Cal. Atty. Gen. 281 (1993)
- 66 Ops. Cal. Atty. Gen. 336, 337 (1983)
- 63 Ops. Cal. Atty. Gen. 215 (1980)
- 61 Ops. Cal. Atty. Gen. 243, 253, (1978)
- 59 Ops. Cal. Atty. Gen. 532 (1976)
- 55. Ops. Cal. Atty. Gen. 532 (1976)**

Management Resources:

CSBA PUBLICATIONS

The Brown Act: School Boards and Open Meeting Laws, rev. 2005

Board Presidents' Handbook, rev. 2002

Maximizing School Board Governance: Boardmanship

ATTORNEY GENERAL PUBLICATIONS

The Brown Act: Open Meetings for Legislative Bodies, 2003

WEB SITES

CSBA: <http://www.csba.org>

California Attorney General's Office: <http://www.caag.state.ca.us>

Bylaw

Adopted: July 29, 1997

Revised: January 23, 2007

Culver City Unified School District
Culver City, California

BOARD REPORT

**5/8/12
14.1c**

14.1c Second Reading and Approval of Revised Administrative Regulation and Board Policy 1230, Community Relations, School-Connected Organizations

It is recommended practice that the Board of Education review Board Policies and Administrative Regulations on a regular basis. District Administration recommends the revisions of Administrative Regulation and Board Bylaw 1230, Community Relations/School-Connected Organizations to reflect additional language recommended by the California School Boards Association.

RECOMMENDED MOTION: That the Board of Education Approves Revised Administrative Regulation and Board Policy 1230, Community Relations, School- Connected Organizations as presented.

Moved by:

Seconded by:

Vote:

School-Connected Organizations

Note: The term "school-connected organization" may include booster clubs, parent-teacher associations aligned with the California State PTA, or other parent-teacher organizations. These organizations generally raise money for classroom activities or activities at specific schools. For policy language about a district's relationship with a foundation, see BP 1260 - Educational Foundation.

Persons proposing to establish a school-connected organization shall submit a request to the Governing Board for authorization to operate at the school. The Requests for authorization as a school-connected organization shall contain:

1. The name **and purpose** of the organization.
2. The date of application.
3. Membership quotas or qualifications. **Bylaws, rules and procedures under which the organization will operate, including procedures for maintaining the organization's finances, membership qualifications, if any, and an agreement that the group will not engage in unlawful discrimination.**
4. The names, addresses and phone numbers of all officers.
5. A brief description of the organization's purpose.
6. **5.** A list of specific annual objectives.
6. **An agreement to grant the district the right to audit the group's financial records at any time, either by district personnel or a certified public accountant.**
7. The name of the bank where the group's account will be located and the names of those authorized to withdraw funds.
8. The signature of ~~a site administrator who supports the request for authorization~~ **the principal of the supporting school.**
9. Desired **Planned** use for any money remaining at the end of the year if the organization is not continued or authorized to continue in the future.
10. **An Agreement to provide e**Evidence of liability insurance as required by law.

(cf. 1330 – Use of School Facilities)

Authorizations shall be automatically renewed each year. The Superintendent may recommend that authorizations be revoked by the Board if considered necessary.

Any program, fundraiser or other activity sponsored by parent/guardian clubs shall be authorized and conducted according to Board policy, administrative regulations and school rules. Announcements of events and related parent/guardian permission slips shall clearly indicate that the activity or event is sponsored by the parent/guardian organization, not by the school or district.

(cf. 3541.1 – School-Related Trips)

~~Parent/guardian clubs shall not hire district employees without prior approval from the Superintendent or designee.~~ **School-connected organizations are prohibited from hiring or directly paying district employees. Organizations may make donations to the district to cover the costs of additional employees, but only if such positions are approved in advance by the Board. At their discretion,**

employees may volunteer to perform activities for school-connected organizations during non-working hours.

(cf. 4127/4227/4327 – Temporary Athletic Team Coaches)

School-Connected Organizations

School-connected organizations shall present the Superintendent or designee an annual financial statement showing all expenditures and all income from fundraisers. ~~School-connected organizations automatically grant the district the right to audit their financial records at any time, either by district personnel or by a CPA.~~

Legal Reference:

EDUCATION CODE

38134 School-connected organizations to ensure against liability

Regulation
Reviewed: ~~April 1, 1997~~ April 24, 2012

CULVER CITY UNIFIED SCHOOL DISTRICT
Culver City, California

School-Connected Organizations

The Governing Board recognizes that parents/guardians **and community members** may wish to organize **parent organizations and/or booster** clubs for the purpose of supporting the **district's** educational program and/or extracurricular programs such as athletic teams, debate teams, and **or** musical groups. The Board **appreciates the contributions made by such organizations** supports such activities and welcomes parental **encourages their** interest and participation **in supporting district activities and helping to achieve the district's vision for student learning.** Parent/guardian clubs shall be especially careful not to seek advantages for the activities they support if those advantages might be detrimental to the entire school program.

(cf. 0200 – Goals for the School District)

(cf. 6020 – Parent Involvement)

The Board requires parent/guardian clubs to have a written statement of purpose and bylaws.

The Board recognizes that these **school-connected** organizations are **separate legal entities,** independent of the school or district. **However, in order to help the Board fulfill its legal and fiduciary responsibility to manage district operations, any school-connected organization that desires to raise money to benefit any district student shall submit a request for authorization to the Board, in accordance with Board policy and administrative regulation.** In order to protect the district and students **addition,** the Superintendent or designee may **shall** establish appropriate **internal** controls for the relationship between such **school-connected** organizations and the district.

(cf. 1321 – Solicitation of Funds from and by Students)

(cf. 1330 – Use of School Facilities)

(cf. 3290 – Gifts, Grants and Bequests)

(cf. 3452 – Student Activity Funds)

The Board encourages school-connected organizations to consider the impact of fundraising activities on the overall school and district program. School-connected organizations may consult with the principal to determine school needs and priorities. Activities by school-connected organizations shall not conflict with law, Board policies, administrative regulations, or any rules of the sponsoring school.

(cf. 3290 – Gifts, Grants and Bequests)

(cf. 3554 – Other Food Sales)

(cf. 5030 – Student Wellness)

(cf. 6145 – Extracurricular and Cocurricular Activities)

(cf. 5145.2 – Athletic Competition)

Groups desiring to be recognized as school-connected organizations shall request authorization from the Board in accordance with conditions established in administrative regulations.

School-Connected Organizations

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination on the basis of sex

35160 Authority of governing boards

38131 Use of civic center by public

38134 Groups which may use school facilities without charge

48931 Authorization for sale of food by student organization

48932 Authorization for fundraising activities by student organization

49431 Sale of food to elementary students during the school day

49431.2 Sale of food to middle, junior, or high school students

49431.5 Sale of beverages at elementary, middle, or junior high schools

51520 Prohibited solicitation on school premises

51521 Fund-raising project

BUSINESS AND PROFESSIONS CODE

17510-17510.95 Solicitations for charitable purposes

25608 Alcohol on school property; use in connection with instruction

GOVERNMENT CODE

12580-12599.7 Fundraisers for Charitable Purposes Act

PENAL CODE

319-329 Lottery, raffle

CODE OF REGULATIONS, TITLE 5

4900-4965 Nondiscrimination in elementary and secondary education programs

15500 Food sales in elementary schools

15501 Food sales in high schools and junior high schools

CODE OF REGULATIONS, TITLE 11

300-312.1 Fundraising for charitable purposes

UNITED STATES CODE, TITLE 20

1681-1688 Discrimination based on sex or blindness, Title IX

COURT DECISIONS

Serrano v. Priest, (1976) 18 Cal. 3d 728

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION LEGAL ADVISORIES

1101.89 School District Liability and "Hold Harmless" Agreements, LO: 4-89

WEB SITES

CSBA: <http://www.csba.org>

California Office of the Attorney General, charitable trust registry: <http://caag.state.ca.us/charities>

California State PTA: <http://www.capta.org>

(9/90 12/90) 7/07

Policy

Adopted: April 1, 1997

Policy

Revised: September 16, 2008 April 24, 2012

CULVER CITY UNIFIED SCHOOL DISTRICT
Culver City, California

BOARD REPORT

5/8/12
14.2a

14.2a Approval is Recommended for the Stipulated Expulsion of Pupil Services Case #09-11-12

Under AR 5144.1(s) a student may have an alternative to an expulsion hearing. A stipulated expulsion is a proposed recommendation to expel presented to the Board of Education that bypasses the hearing process based on agreement of the district and parent/guardian.

All of the following must occur for a stipulated expulsion to be considered:

- a) the facts leading to the recommendation to expel are not disputed, and
- b) the principal and Superintendent's designee believe it is in the best interest of the student, and
- c) parent/guardian and principal agree that it is unnecessary to convene an administrative hearing panel to make a recommendation to the Board to expel, and
- d) the parent/guardian voluntarily agrees to a proposed expulsion order that will be presented to the Board of Education for action.

District Administration recommends that Case #09-11-12, an 8th grade student at Culver City Middle School, be expelled from the Culver City Unified School District and be referred to a Community Day School. The student will be expelled under the terms and conditions of a stipulated expulsion that will remain in effect through January 2013.

RECOMMENDED MOTION: That the Board approve the stipulated expulsion of Case # 09-11-12 through January 2013 and that the student be referred to a Community Day School.

Moved by:

Seconded by:

Vote:

BOARD REPORT

**5/8/12
14.3a**

14.3a Approval of Tier III Flexibility Transfers

Pursuant to Education Code 42605(c)(2)(A) (2009) and Education Code 42605(c)(2)(B) (2011), budget trailer bill (SBX3 4) gives local school agencies the authority to use funds received from the State for Tier III programs for any educational purpose.

The funds are included in the current budget and multiple year projections.

RECOMMENDED MOTION: That the governing Board of Education of Culver City Unified School District approve the Tier III Flexibility Transfers as outlined in the attached spreadsheet.

Moved by:

Seconded by:

Vote:

Culver City Unified School District
Categorical Flexibility Programs
2011-12

Program and Flexibility	Entitlement	Budget	Flexibility Transfer to General Fund
Morgan Hart Class Size Reduction 9	\$ 139,174.00	139,121.00	\$ 53.00
School Safety Block Grant (Carl Washington)	\$ 49,805.00	\$ -	\$ 49,805.00
Arts and Music Block Grant	\$ 94,367.00	\$ 69,652.00	\$ 24,715.00
CAHSEE Intervention Grant	\$ 33,726.00	\$ -	\$ 33,726.00
Supplemental School Counseling Grade 7-12	\$ 193,644.00	\$ 193,644.00	\$ -
Gifted and Talented Education (GATE)	\$ 42,719.00	\$ 9,000.00	\$ 33,719.00
Instructional Materials	\$ 363,869.00	\$ 225,000.00	\$ 138,869.00
California Peer Assistance & Review Program (PAR)	\$ 26,857.00	\$ -	\$ 26,857.00
Staff Development Administrative Training Program	\$ 7,274.00	\$ 4,000.00	\$ 3,274.00
Pupil Retention Block Grant	\$ 127,620.00	\$ -	\$ 127,620.00
Professional Development Block Grant	\$ 251,131.00	\$ 251,131.00	\$ -
School Library Improvement Block Grant	\$ 552,712.00	\$ 552,712.00	\$ -
Los Angeles County Regional Occupational Grant	\$ 655,656.00	\$ 634,170.00	\$ 21,486.00
Adult Education	\$ 1,333,492.00	\$ 1,318,944.00	\$ 14,548.00
Deferred Maintenance	\$ 255,484.00	\$ 255,484.00	\$ -
Total	\$ 4,127,530.00	\$ 3,652,858.00	\$ 474,672.00

14.3b Resolution #14/2011-2012 - Temporary Borrowing Between Funds

School districts receive the majority of their revenues from revenue limit sources and other state apportionments. The state releases many of these funds from a fixed schedule. In daily operations, school districts make payments to employees, contractors, vendors, and others. Since the timing of the outflow of cash is not related to the inflow, school districts have the need to review cash positions to ensure when disbursements are made that there is sufficient cash to cover them. This year, as well as next, all local education agencies face additional challenges due to the state's budget deficit.

To address this timing issue, temporary interfund borrowing of cash is permitted by Education Code (EC) Section 42603 for K-12 districts. Under the provisions of EC 42603, the governing board of a school district may direct moneys held in any fund may be temporarily transferred to another fund of the district for payment of obligations under the following restrictions:

- No more than 75 percent of the maximum moneys held in any fund during a current fiscal year may be transferred.
- Borrowing from bond fund 21 is prohibited.
- The transfer shall not be available for appropriation or be considered income to the borrowing fund.
- Borrowing shall occur only when the fund receiving the money will earn sufficient income, during the current fiscal year, to repay the amount transferred.
- Amounts transferred shall be repaid either in the same fiscal year or in the following fiscal year if the transfer takes place within the final 120 calendar days of a fiscal year.

RECOMMENDED MOTION:

That in accordance with Education Code Section 42603, the governing Board of Education of Culver City Unified School District adopt the attached resolution and authorize the temporary interfund borrowing of cash.

Moved by:

Seconded by:

Vote:

RESOLUTION #14 / 2011-2012
Resolution of the Governing Board of Culver City Unified School District
for
Temporary Borrowing Between Funds

WHEREAS, sufficient cash is needed to pay obligations for current operating requirements lawfully incurred in the fiscal year, and;

WHEREAS, temporary transfer of cash between district funds is permitted by education code Section 42603, and;

WHEREAS, the following restrictions apply to this authorization:

1. Maximum amount of authorized borrowing: \$ 1,000,000.00
2. For fiscal year: 2012-2013
3. Amount shall not exceed 75 percent of any moneys held in any fund.
4. Funds borrowed shall not be available for appropriation or considered income to the borrowing fund.
5. Borrowing shall only occur when the fund receiving the money will earn sufficient income during the current fiscal year.
6. The amounts borrowed shall be **repaid** either in the same fiscal year or in the following fiscal year if the borrowing takes place within the final 120 calendar days of a fiscal year.

NOW, THEREFORE BE IT RESOLVED, the Governing Board of Culver City Unified School District hereby authorizes the borrowing of cash between all of the district funds.

IN WITNESS WHEREOF, we have here unto set our hands this 8th day of May, 2012.

BOARD OF TRUSTEES OF CULVER CITY UNIFIED
SCHOOL DISTRICT OF LOS ANGELES COUNTY

By _____
President

By _____
Vice President

By _____
Member

By _____
Member

By _____
Member

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES)

I, the undersigned, as Executive Secretary of the Governing Board of the Culver City Unified School District of Los Angeles County, California, do hereby certify the foregoing to be a true, and correct copy of a Resolution adopted by the said Governing Board at a regular Board Meeting held on May 8, 2012.

Secretary of the Governing Board
Culver City Unified School District